In attendance: Chairman – Gilmour
Councillors: Brooks, Halford, Harter, Hesketh, Hynes and Perkins

Also present: County Cllr Turner and Wyre Cllr Atkins

293(2016-17) Apologies for absence
Cllrs Cornthwaite, Ryder, Salisbury and Webster
Wyre Cllr Balmain

294(2016-17) Declaration of Interest
Kepple Lane Park – pecuniary interest, Cllrs Gilmour and Harter; Trustees Kepple Lane Park Trust.

295(2016-17) Minutes
A copy of the minutes of the Council meeting held on 24 April 2017 had been circulated.
Resolved: The minutes were confirmed and signed as a true record.

296(2016-17) Public Participation (including a police report)
Newly elected County Cllr Turner introduced himself to Cllrs. He offered his help to sort out issues where he could. He gave his contact details. He said that he possibly would be the lead member for Health and Wellbeing.
Cllrs acknowledged receipt of the police report for April 2017. The report also included the following. ‘This month we have been working with Trading Standards on Operation Rogue Trader and we have a Dementia Café event at Preesall Fire Station/Police Office with Wyre Borough Council Staff also on the 18th May. On 20th May there is a launch at Police HQ of the new Lancashire Combined Watch Forum, which was formerly known as Lancashire Neighbourhood Watch and I would like to ask you to consider encouraging residents to join the new scheme and if your or anyone you know wants to know more about the new LCWF please follow the link http://94.136.40.103/~lnwf.co.uk/’

297(2016-17) Town Councillor vacancy
The Clerk advised that the last date for a request for an election was 21 April 2017. Wyre Council had advised that no request for an election had been requested.
Resolved: Cllrs agreed that Stage 2 of the approved policy be carried out. The closing date for applications would be 30 June. Any applications received will be reported to the Council meeting on 10 July 2017. The extra-ordinary meeting, to meet the prospective candidates, would be held in September.

298(2016-17) Planning application 16/00550/FULMAJ
Cllrs considered a local resident’s letter whereby the resident suggested that the TC should endorse the letter and send it to Wyre Council. The letter raised concerns over the way planning application 16/00550/FULMAJ had been handled by Wyre Council.
Resolved: The Council had sent correspondence to Wyre Council addressing the issues of the petition and the long stay car park. The 150,000, that had been promised to St Thomas’, should be discussed at a future meeting. The Council decided not send the letter to Wyre and that the resident be advised to submit the letter himself.

299(2016-17) Bins on the canal
Cllrs Perkins suggested that the council should write to the Canal Trust who are responsible for the bins along the towpath and ask for them to be emptied on a more regular basis. At present the bins were overflowing and there was concern that vermin would be attracted to them.
Resolved: The Council agreed to write to the Canal Trust highlighting the issues on the canal towpath. Cllr Atkins advised that her husband had been appointed regional Chairman of the
Inland Waterways and that he may be able to assist. The Clerk was asked to send a copy of the letter to Cllr Atkins.

300(2016-17) Storage Containers, Kepple Lane
Further to minute 126(2016-17), where by a value of up to £5250 (including contingency) had been approved for 2 steel containers, Cllr Cornthwaite had prepared a report that detailed that the second lowest tender had been accepted. The total cost of the works had increased to £5770. This figure included removing decals and repainting the containers, which was not included in the original budget estimate, preparation of the ground to receive the containers and hire of a crane suitable to lift and place the containers into their final position.
Resolved: The Town Council approved the additional expenditure and agreed to write to the Lions thanking them for providing their expertise and help with the project.

301(2016-17) Kepple Lane Park final cost for the electrics on the Park
Cllr Harter reported that at the June 2016 meeting, it was resolved that the Town Council would provide a maximum contribution of £500 towards the overall cost of £2,000 for the installation of electricity to the stage area of the Park, with £1,000 to come from Barratt Homes and £500 from the Park Trust. [Minutes 08(2016-17).
Over the following few weeks the Trust attracted 2 further grant funders for a total of £500 with the requirement then being reduced to £250 each from the Town Council and the Park Trust. The Trust placed the monies held for the installation £1,750 with the Town Council, for the council to increase to £2,000 from the reduced requirement from them.
The overall cost of the installation (net) was as follows:

<table>
<thead>
<tr>
<th>Service</th>
<th>Cost</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Electricity cabling</td>
<td>£900</td>
<td>Original quote</td>
</tr>
<tr>
<td>Trenching</td>
<td>£596</td>
<td>Original quote</td>
</tr>
<tr>
<td>Power supply box</td>
<td>£250</td>
<td>c£200</td>
</tr>
<tr>
<td>TOTAL</td>
<td>£1,746</td>
<td>c£1,986</td>
</tr>
</tbody>
</table>

Due to the additional grant monies the Town Council has currently contributed nothing to the project. The Trust asked whether the Town Council would be prepared to refund the funds from the Trust (£250) and replace with £246 from the Council as their contribution to the overall cost of the project.
Resolved: The Town Council agreed to refund the Trust with £246.

302(2016-17) Deputy Mayor
The Clerk reported that she had received notification from Cllr Gilmour that he was unable to take the position of Deputy Mayor for the Civic Year 2017/18. Cllrs were asked to consider the appointment of Deputy Mayor in readiness for the Annual Town Council meeting on 25 May 2017.
Resolved: Cllr Hynes was nominated Deputy Mayor elect. The seniority list was amended and approved to show Cllr Hynes before Cllr Hesketh.

303(2016-17) Draft Annual report
The Council were asked to approve the draft Annual Report that had been circulated with the agenda paper.
Resolved: The Council approved the Annual Report. The Clerk was asked to put the document onto the website.

304(2016-17) Pedestrian footbridge over the canal on Moss Lane
The Clerk explained that at the Town meeting, held on 27 April 2017, a local resident spoke of her concern for pedestrians walking along Moss Lane over the canal bridge. Unlike Kepple Lane, there is no separate pedestrian bridge and pedestrians have to walk in the road. In recent years the traffic has increased, especially with the opening of the Aldi supermarket. The resident felt that it is unsafe for pedestrians and suggested that a request should be made for a footbridge.
Resolved: The Town Council resolved to write to LCC to request that they consider a footbridge over the canal at this location. County Cllr Turner endorsed the request and said that he would follow this up with LCC.
305(2016-17) Fell View grass cutting area
The following correspondence had been received from Mr Simmons who is responsible for the open space at Fell View.

….. we would like to just mow a 1m wide strip next to the footpath, once a fortnight, which seems to be the method being used by more and more local authorities. Would your Lengthsman do this for us? If he won't, I'll try to get someone else. On a separate note, I was on site the other day, and I noticed that the footpaths, particularly at the top end of Fell View are in a very bad state of repair. The reason for us mowing the 1m wide strip is to protect the footpaths from wear.

Resolved: The Town Council agreed for the Lengthsman to cut the open space as requested by the land owner.

306(2016-17) Planning Committee
Cllr Perkins reported on the Planning Committee meeting held earlier that evening.

307(2016-17) Finance
(a) Cllrs approved the following payments.

<table>
<thead>
<tr>
<th>Payee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs E Parry - Clerks expenses (20/4/17 – 10/5/17)</td>
<td>7.55</td>
</tr>
<tr>
<td>RJ Hodgson – wood chip KL minute 209(2016-17)</td>
<td>220.00</td>
</tr>
</tbody>
</table>

Electronic payments from the HSBC account

<table>
<thead>
<tr>
<th>Payee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Curly Tail storage for the month of May</td>
<td>83.20</td>
</tr>
</tbody>
</table>

(b) Statement of Accounts 31 March 2017

- HSBC Current account: £ 4,112.06
- HSBC Reserve account: £ 45,480.80
- Money Market Account 1 year: £ 30,000
- Royal Bank of Scotland: £ 4,463.66

308(2016-17) 2016/17 Annual Return

The Clerk reported that the Annual Return for the year ended 31 March 2017 is being prepared. Cllrs were asked to approve the section 1 (Annual Governance Statement 2016/17) and section 2 (Accounting Statements 2016/17) for submission to the external auditor. The form will be completed at the meeting and recorded as a minute. Furthermore, the Council were asked to approve the Summary Receipts and Payments for year end 31 March 2017.


The Clerk explained that the Council is required to appoint an Internal Auditor who provides a report to the Council on the level of internal control exercised.

Resolved: The Council approved that Mrs Janet Whittaker, be appointed as the Internal Auditor for the year ending 31 March 2017.

310(2016-17) Written reports from Outside Bodies

Report on LALC meeting 26 April - Cllr Hesketh

Neil Stephens (Highways) gave an interesting presentation about the role of Highways in Planning and the methods/models they use in evaluating the impact of planning applications. He also spoke about the identification of mitigation factors required to enable developments to proceed and ensure the cumulative impact on the road network is not severe.

Garry Payne (Wyre) reported that discussions were being held with the Fylde and Wyre CCGs, LCC and other partners about operating a new model for the provision of care in the area. This
may eventually result in some organisational change for the Garstang surgeries. He also indicated that LCC were having to find savings of £400 million and that if this was not achieved then there was a danger of Government intervention in management of the budget. Wyre will in future send their draft Business Plans to LALC for consultation. Rosie Green reported on progress with the Making a Difference project including the setting up of a facebook page and twitter. A meeting on the Towpath project is to be held at Garstang Golf Club on 18 May. Rosie also referred to a new Local Government Guide to Conversation about ways in which to engage with the local community which she thought would be useful to parish councils.

311(2016-17) Mayors engagements
23 April – Attended Rev Stephen Grays last service at St Thomas’ church
27 May – Annual Town Meeting
29 April – Scorton Bikes and Barrows Festival
1 May - Attended the “unveiling” of the metal sculptures Kepple Lane Park
8 May – Preesall Parish Council Annual Meeting and Investiture of Mayor

312(2016-17) Town Crier’s engagements
April 2017

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Time of activity</th>
<th>Approx Hours Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.4.17</td>
<td>URC Charity coffee morning</td>
<td>AM</td>
<td>2.0 Hrs</td>
</tr>
<tr>
<td>15.4.17</td>
<td>Art Centre Craft and Collectors Fair</td>
<td>AM</td>
<td>3.0 Hrs</td>
</tr>
<tr>
<td>21.4.17</td>
<td>Arts Festival Meeting</td>
<td>AM</td>
<td>2.0 Hrs</td>
</tr>
<tr>
<td>27.4.17</td>
<td>Walking Festival Publicity</td>
<td>AM</td>
<td>2.0 Hrs</td>
</tr>
<tr>
<td>29.4.17</td>
<td>Scorton Bikes and Barrows</td>
<td>PM</td>
<td>3.0 Hrs</td>
</tr>
<tr>
<td>6.4.17</td>
<td>URC Charity coffee morning</td>
<td>AM</td>
<td>2.0 Hrs</td>
</tr>
<tr>
<td>15.4.17</td>
<td>Art Centre Craft and Collectors Fair</td>
<td>AM</td>
<td>3.0 Hrs</td>
</tr>
<tr>
<td>21.4.17</td>
<td>Arts Festival Meeting</td>
<td>AM</td>
<td>2.0 Hrs</td>
</tr>
<tr>
<td>27.4.17</td>
<td>Walking Festival Publicity</td>
<td>AM</td>
<td>2.0 Hrs</td>
</tr>
<tr>
<td>29.4.17</td>
<td>Scorton Bikes and Barrows</td>
<td>PM</td>
<td>3.0 Hrs</td>
</tr>
<tr>
<td>6.4.17</td>
<td>URC Charity coffee morning</td>
<td>AM</td>
<td>2.0 Hrs</td>
</tr>
</tbody>
</table>

313(2016-17) Town Council surgery
Cllr Ryder provided a verbal update.

314(2016-17) Items for next Council Meeting
Councillors are asked to raise matters to be included on the agenda and ‘Report of other representatives and projects’, for the meeting of the Town Council on 19 June 17 by notifying the Clerk by 9 June 2017. The item should specify the business which it is proposed to transact in such a way that the member who receives it can identify the matters which he will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

The meeting finished at 21.15