Garstang Town Council

Town Clerk: Mrs E Parry
Tel: 07592 792 801
email: garstangtc@btinternet.com

Garstang Police Station
Moss Lane
Garstang
PR3 1HB

Members of the public

The Planning Committee will meet at 7.15pm, prior to the Full Council meeting in the library

I hereby give you notice that a meeting of the Council will be held at Garstang Library, Windsor Road on Monday 20 November 2017 at 7.30pm.

E Parry
Town Clerk
15 November 2017

A G E N D A

1. Apologies for Absence

2. Declaration of Interests and Dispensations
   To receive disclosures of pecuniary and non-pecuniary interests and dispensation requests from Councillors on matters to be considered at the meeting.

3. Minutes of the last meetings
   Councillors are asked to approve as a correct record, the minutes of the following meetings:
   a) Town Council meeting held on 16 October 2017 (enclosed).
   b) Town Council extra-ordinary meeting held on 23 October 2017 (enclosed).

4. Public Participation (including a Police Report)
   The Mayor will ask Councillors to agree to adjourn the meeting to allow non-Councillors to speak and will ask Councillors to agree to reconvene the meeting on the conclusion of the public participation.
   The Clerk is reminding Cllrs of standing orders applying to public question time:
   1g In accordance with standing order 1(d) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.
   1h In accordance with standing order 1(g) above, the Mayor may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to an employee for a written or oral response.

Police report – Sgt Freaney
Could I please ask you to pass on to any owners of premises that have lead flashing, lead lining, lead guttering, lead roofing etc to be vigilant and regularly check their premises. During October and already in November there have been a number of lead thefts from buildings such as churches, an electricity sub station and a porch roof. Encourage crime prevent initiatives such as Selecta DNA or smart water or CCTV covering areas of premises that could be vulnerable. Although an arrest of two males was made in October, in Longridge, and stolen lead was recovered from the vehicle that they were stopped in, there is clearly an on-going pattern in the Garstang and Over Wyre area of lead theft from vulnerable premises.

As of Monday 13th November, for four weeks, I will have limited access to emails as I will be on a course at Police HQ. Then from the 8th December to the 3rd January 2018 I will be on leave, with the exception of two shifts within that time, so if you have any cause to need to speak to a Neighbourhood Supervisor please email the Fleetwood Neighbourhood Sgt – Sgt 133 Natali Harper (133@lancashire.pnn.police.uk) or The Geographic Inspector - Insp Jon Smith (3497@lancashire.pnn.police.uk). If however one of the team can help please either ring and leave a message on the team voicemail 01995 607869 or email the team mailbox garstangoverwyreandpoulton.NPT@lancashire.pnn.police.uk

I will still ensure that the November ASB and Crime summary is sent out as soon as possible in December, thanks to the help of my volunteer!
5. Wyre Council; Publication Draft Wyre Local Plan 2017 – for information
Clrs are asked to acknowledge receipt of the TC’s comments submitted on 2 November ‘17
(Detailed in below)

6. Community centre update – for information
Update from Philip Gunson, Senior Estates Surveyor; 14/11/17
Presently the sale contract for the former Garstang Council offices is with the solicitors at present. Enquiries before purchase have been completed by WBC and these have been forwarded to the purchasers solicitors prior to exchange of sale contracts.
I am currently allowing Keyworker Homes (the purchaser/developer) access to the property so that they can show demolition contractors around and invite quotes. Last week Keyworker Homes informedly advised that they thought that the development was likely to start, following the demolition phase, early next year.
Update from Mr Payne, CE, 19/10/17
The sale of the building has not been completed but I expect that will be concluded in the next month or so and I will check with our legal team if the value can be put in the public domain.
The sale will be used to fund maintenance and repairs of existing assets, the priority has yet to be determined. As I have stated previously income from the sale of assets is not ring fenced to a particular part of the borough.

7. Adopted ‘Procedure for a casual vacancy for town councillor co-option’ policy – for decision
Further to last month’s meeting whereby the Council resolved the following:
Resolved:
a) The Council wished to include the name of the applicant and the name of the road where the applicant lives in the public agenda.
b) That candidates prepare a brief statement giving a brief CV, why they wish to stand as a Town Cllr and what their strengths are. The candidates to be made aware that the information received will be published on the public agenda.
c) Further to the Clerk providing advice from LALC about excluding members of the press and public whilst candidates gave their presentation, and Cllr Brooks questioning this advice, the Clerk was asked to seek further clarification from LALC and SLCC. The advice would be brought back to November’s Council meeting.
The following advice has been received from LALC and SLCC
LALC - The reason for resolving to exclude members of the press and public is to maintain the possible confidentiality of applicant’s personal details. The vote is then taken in public.
I wouldn’t expect the statement/CV to be published on the agenda and possibly not their addresses at this stage.
SLCC - All personal information obtained by the Council prior to the meeting to co-opt a new member should remain confidential for data protection. However, the discussion and decision to appoint should take place in the public meeting.
In light of the advice received, does Council wish to make any amendments to point a or b?
The Council are advised that the press and public are excluded when candidates give their presentation and this is detailed in the co-option policy.

8. Neighbourhood Plan, Cllr Brooks – for decision
The TC is requested to agree that the application to designate a Neighbourhood Area be lodged with Wyre Council either,
a. including only the civil parish boundaries of Garstang, or in the alternative,
b. including the civil parish boundaries of Garstang plus a parcel of land east of the River Wyre, and gives authority to the clerk to submit whichever scheme the Working Party recommend following further discussions with Barnacre with Bonds Parish Council on or before the 30th November 2017.

The Clerk has included Barnacre with Bonds Parish Clerk’s update (detailed below)

9. Introducing new projects; Cllr Brooks – for decision
Discussion of potentially contentious proposals out of full council.
As an example, at the last public meeting of the Town Council an item was placed on the agenda proposing the redevelopment of the Scout Hut.
Predictably, it met with a chorus of disapproval both in the public gallery and from Councillors.
The Town Council has no mechanism to take preliminary soundings on such proposals before they are made public and I wish to suggest that an ad hoc committee chaired by the mayor be established to meet out of council to consider how ideas which might prove controversial should be progressed, if at all.

Advice from the Clerk: the council will run into difficulty if
- it allows one person or as small group of Cllrs to dominate its work
- Allows a councillor (including the chairman) to make decisions on its behalf
- Doesn’t listen to or communicates with its community.
- The Council is a corporate body, and as such the Council, as a whole, make a decision. The Council meetings are public events; the meetings must be advertised and the press and public have a right to observe how the council operates. Exceptions are when sensitive issues are discussed (such as legal, contractual or staffing matters).
- Working parties or ‘task and finish’ groups are occasionally set up for a short term purpose. The wp cannot make a decision on behalf of the Council, but they can explore options and present them to the council for decision

10. Kepple Lane and Moss Lane playing field tree inspection – Cllr Harter – for decision
Further to last month’s resolution, quotations have been sought to undertake a walking survey of Kepple Lane Park and Moss Lane Playing Field and produce in relation to each site a Tree Survey Plan, Tree data Schedule, related images and Recommendations.
Quote A cost £400.00 plus vat.
Quote B cost £280 (no vat)
A 3rd quotation was sought but no reply was received.
The background supporting quotes have been circulated – confidential as they provide contractual details.
The Council are asked to appoint a consultant to carry out the survey.

Cllr Halford is proposing that the Kepple Lane playing field tree inspection costs come from the annual maintenance monies allocated to the KLPT. The funding for the Moss Lane tree inspection comes from GTC funds. Also I would propose a precept value for the annual Moss Lane tree inspection is allocated for 2018.
How does the Council wish to respond?

11. Annual Town Council meeting (ATCM arrangements) – for decision
Further to the Youth Council’s annual meeting being held in the function room at Wyrebank and the positive feedback that was received, are the Council in agreement that the forthcoming ATCM is held at Wyrebank on Wednesday 23 May 2018? There will be no cost to the Council to hire the facility.

12. Garstang Scarecrow Festival update Cllr Webster
a) For information
I am pleased to report that the Scarecrow Festival is going from strength to strength. We have set up a constitution for Garstang Scarecrow Festival, I myself as Chair, Tony Fennell as Treasurer and Sandra D Perkins as Secretary. We have opened a bank account with Natwest in Garstang and are now in a position to apply for the County Councillor grant and Lottery Funding. I have been advised to apply for the National Lottery Awards For All grant. We have received a very positive response to our sponsorship request. We will be holding another meeting soon to co-ordinate our various ideas and activities. We are very pleased to confirm the ladies from Team ShazzAnn who have a high profile in Garstang and have raised £50,000 for local charities over the last 2 years would like to support, help and promote Garstang Scarecrow Festival, in particular our raffle.

b) For decision The Clerk has circulated an event application form that Preesall Town Council use. Does the Town Council wish to adopt this application form for Town Council use? Does the Town Council wish to approve a bond figure in light of Cllr Webster’s following question? Approved users to date are the Children’s Festival, Ice cream and scarecrow festivals.

c) For decision Would the Town Council like to confirm whether they require a bond for the use of Moss Lane Playing Fields and if so how much? Could they confirm that it will be refundable please?
13. 100 years anniversary of the end of WW1, Cllr Ryder – for information
Two years ago local history enthusiasts Paul Smith and Anthony Coppin published a book “Garstang's Great War Heroes” which has been given out to all school children in Garstang, Bonds and Bowgreave. Garstang Town Council was an initial financial sponsor of the book, 4,000 copies of which were published. All proceeds from book sales, around £2000, have been donated to the Garstang poppy appeal.
On Sunday 11th November 2018 in order to commemorate the 100 years anniversary of the end of WW1 it is proposed that local historian Paul Smith will give a suitable talk probably in the evening.
The topic of Mr Smith’s talk would include a wider look at the Fallen from Garstang and district. Since the publication of the book more information has come to light about those with Garstang links whose names are not listed on the Great War Memorial. There will also be references to the war dead from neighbouring Townships.
It is also hoped that the Town Trust will enable a display to be put on in one of the Market Hall windows around this time.
It is requested that should the town council be minded to organise any event linked to the final day of the period that this does not clash with the date and time of the event of the talk.
As the Town Council was an initial sponsor of the book, the 2018/2019 mayor and consort will be invited to attend.

14. Kepple Lane Park, Cllr Harter – for information
a) Trustees - a new Trustee has been appointed, and have the required number. Looking at possibly setting up a “Friends of…” Rather than adding further Trustees.
b) Overview of the Fun Day - this was the most successful (both day and financially) and in simple terms the monies raised are earmarked for the 2018 Fun day (c£700)
c) Future development on Park to include additional picnic table and benches (3) early Spring to be funded from the Trust. (c£650).
d) Future development to renew/replace part of the grassed area of the football “pitch” with a “muga” surface. Quotations currently being obtained (area 16mtrs x 24 mtrs) will be in the region of £15/18k (net). Currently approaching a mix of funders to include c£1k from the Park Trust and there will be a request from the Town Council from the ring fenced funds held (total held c£8k), additional possible funders to include Lancashire Environmental Fund, Sport England Community Asset Fund, Co-op Community Fund, Barratt’s, and the local Lions have expressed an interest in supporting the project. Regular updates to follow.
e) Finally - RHS NW in Bloom, hope everyone has seen the publicity re the Awards that the Park has received this last month from the RHS. Just confirms the value of the area, as seen by a nationally accepted outside body, to the continued enjoyment of the town and its visitors.

15. Clerk mobile phone and office Wi-Fi – for information
Further to last month’s resolution the Clerk has purchased a mobile phone on a 24 month contract, with 500mb, 300 minutes and unlimited texts at £15/month and an upfront fee of £19.00.
The Clerk, following 4.5 of the TC’s financial regulations, has reviewed the mobile Wi-Fi. For 2 of the past 4 months, the data usage has exceeded the data allowance. A new 12 month contract of 20GB @ £10.00 has been taken out commencing 7/11/17. The previous arrangement was 5GB @ £15.00.

16. Review of Consultation and Implementation of a Public Space Protection Order (PSPO) for Dog Control – for information
Cabinet agreed (18/10/17)to the making of PSPO as shown in Appendix 1 of the report, DOGS ON LEAD BY DIRECTION
Description of Land to which Schedule 3 applies:
1. The areas of land listed below, which are open to the air and to which the pubic are entitled or permitted to have access (with or without payment) within the Borough of Wyre
Garstang/Catterall sites:
Canterbury Way Garstang, Derbyshire Avenue Garstang and Garstang Riverside Area
17. Porkers in the Trough, Cllr Ryder – for information
In recent years the Mayor has had the privilege of starting the Porsche rally which does a circuit through the trough of Bowland before returning for dinner.
It occurred to me this year that with a very small detour the 60 or so cars could parade through the high street and therefore become an event and attraction for the town.
After discussions with the Porsche Club regional organiser it has been agreed that this could take place at the next annual rally in early July 2018 and details can be finalised in due course.
I will be looking to arrange suitable advertising nearer the time and hope that the community will come out on the day in support.

18. Council surgeries – for information and decision
(a) Council surgery held on 5 November 2017 – for information
Councillor Harter and I attended and were joined by Councillor Allan. There was no contact from the public apart from the odd hello.
(b) 2018 Council surgeries – for decision
The Clerk is suggesting that a rota is drawn up for the following 2018 surgeries (2 Cllrs required at each surgery):
6 January
3 March
5 May
7 July
1 September
3 November

19. Committee membership – for decision
The Clerk carried out the new Cllr induction training with Cllr Leech on 26 October 2017. Are Council in agreement that Cllr Leech is appointed onto the Finance and Personnel Committees? The annual review of membership of Committee’s will take place at the Annual Town Council meeting in May.

20. Youth Council
For information - Cllrs are asked to acknowledge receipt of the minutes of the last Youth Council meeting held on 8 November 2017 (circulated by email)
For decision - Cllrs Allan and Leech attended the above meeting which was followed up with a meeting with the Clerk. Both Cllrs are willing to come on board and work alongside Cllr Perkins with the Youth Council. Cllr Webster has also offered her assistance, when she can and would like the Youth Council to be involved in the Scarecrow festival.
Are the Town Council in agreement that a DBS check is processed for Cllrs Allan, Leech and Webster? When looking on the GOV.UK website, a basic check is £26 although it states that checks are free for volunteers. The Clerk will provide an update on the fees at the Council meeting.

21. Garstang Musical productions – for information
Cllrs are asked to acknowledge receipt of the ‘Thank you’ letter detailed below.
Can we express our thanks at receiving your kind donation for our latest production of Made in Dagenham. The show was a great success and many people from Garstang enjoyed our performances.
Garstang Town council gave a generous cheque of £200 which made significant headway into our costs of the sound equipment and engineer.
On behalf of all the committee we would like to thank you again and hope that we can speak soon.

22. Precept 2018/19 – for information
The Finance Committee will meet on 27 November 2017 to discuss the budget and recommend a precept figure to Full Council. Councillors have been asked to provide the Clerk with projects and associated finance requirements so that they may be included in next year’s precept.
The following has been received:
a) Cllr Halford - It came very apparent from the Remembrance Day Ceremony at the War Memorial that the shrubs/plants in front of the memorial are getting over grown to a state
where we could only see the dignitaries’ heads standing at the War Memorial and limited visibility of the war memorial itself.

Can I propose that with the Centenary celebration’s next year that the Council look at replanting the beds and may be even remove the trees so that the War Memorial can be clearly seen. Also I would propose adding some monies into this year’s precept for this activity. We could also engage with Britain in Bloom to see if they would be interested in the refreshing of the plant as a project.

b) Would finance committee consider Councillors Ryder and Hynes request to move £20,000 from the community project budget to the moss lane budget.

23. Planning Committee (report from the Chairman on the meeting held earlier in the evening).

The following applications were considered:

a) 17/00941/FUL, Replacement rear conservatory, 23 Windsor Gardens
b) 17/00955/FUL, Erection of a garage, Land Rear Of Fairfield Kepple Lane
c) 17/01000/FUL, Change of use from retail (A1 Use Class) shop to dwelling (C3 Use Class), replacement ground floor window to front elevation, 45 High Street
d) 17/01002/LBC, Proposal: Listed building consent for change of use from vacant shop to dwelling, replace existing ground floor window to front elevation and remove fascia sign and projecting sign, 45 High Street

24. Project List – for information and decision

The Clerk has circulated the project list. Cllrs are asked to consider the priority of the projects and confirm to the Clerk any projects to be taken off.

25. Finance

a) Payments – Cllrs are asked to approve the following expenditures

<table>
<thead>
<tr>
<th>Payee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mrs E Parry - Clerks expenses (15/6/17 – 11/10/17)</td>
<td>tbc</td>
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<tr>
<td>Includes £19 upfront cost for new mobile phone &amp; £12.99 for filing desktop sorter</td>
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<tr>
<td>Royal Bank of Scotland Bank account</td>
<td></td>
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<tr>
<td>C&amp; C Supplies Lengthsman supplies</td>
<td>23.59</td>
</tr>
<tr>
<td>Royal British Legion – Remembrance wreath</td>
<td>37.00</td>
</tr>
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Electronic payments from HSBC account

<table>
<thead>
<tr>
<th>Payee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSBC Current account</td>
<td>£ 2,206.80</td>
</tr>
<tr>
<td>Royal Bank of Scotland</td>
<td>£ 3,568.48</td>
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<tr>
<td>HSBC Reserve account</td>
<td>£ 65,161.19</td>
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<tr>
<td>Money Market Account 1 year</td>
<td>£ 30,000</td>
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</tbody>
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26. Written reports from Outside Bodies (information only)

LALC meeting – Cllr Hesketh

Rosie Green reported that a Youth Life in Wyre survey (both on-line and on paper) will be undertaken in January through schools, local groups etc. The Together Make a Difference I-bus will be visiting a number of places including Garstang Tourist Information Centre to talk to people about volunteering, council services etc. Rosie will be leaving Wyre at the end of the year to go to work for the NHS.

Rea Psillidou, Planning Policy and Economic Development Manager then gave a presentation on the Local Plan describing the processes they had gone through and explaining that because of highways constraints, flooding issues and other factors e.g. Forest Of Bowland there is a shortage of 1361 houses in the plan period up to 2031. It offers 8220 (411 per year ) against the need for 9581(479 per year). However the 8220 figure is considered the maximum that can be met. Wyre are proposing a policy of strategic areas of separation between settlements.

Wyre hope to submit the plan in December and expect the examination to begin in January 2018. It is expected that the Inspector will arrange hearing sessions in March/ April. The process is designed to ensure that the plan is sound e.g. it complies with the
legislation, proper consultations taken place and processes gone through. It is not a question of whether the plan is liked or not.

There followed a Q&A session which included concerns about the lack of health care facilities in the area and the role of CCGs in meeting needs, no chance of a new motorway junction during the plan period, and what is meant by sustainable development. Wyre said that the Highways evidence could be challenged and that there was a possibility that one developer will be making such a challenge.

27. Written Report from Wyre and Lancashire County Councillors (information only)

   Wyre Cllr Atkins
   I have attended the following meetings
   Millennium Green Trustee Meeting
   Overview & Scrutiny Meeting to discuss the Task Group "Life in Wyre" report and decisions
   Nateby Parish Council
   Task Group "Engaging with Young People" I took the Young Mayor of Wyre to this meeting
   Remembrance Sunday Service
   Flood Group Meeting
   Town Trust

   Wyre Cllr Collinson - No report submitted

   Wyre Cllr Balmain - No report submitted

   County Cllr Turner - No report submitted

28. Mayor’s engagements (information only)

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Time of activity</th>
<th>Approx Hours Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>7th October</td>
<td>Mayor &amp; Mayoress Coffee Morning</td>
<td>AM</td>
<td>2.5 Hrs</td>
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<tr>
<td>13th October</td>
<td>Mayor &amp; Mayoress Democacy week – visit local primary schools to talk to</td>
<td>AM</td>
<td>2.5 Hrs</td>
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<tr>
<td></td>
<td>school councils and answer questions in the morning</td>
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<td></td>
<td>In the afternoon with the Clerk host all primary schools together for</td>
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<td>further questions &amp; answers</td>
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<tr>
<td>16th October</td>
<td>Mayor Memory Café Halloween Lunch</td>
<td>AM</td>
<td>2.5 Hrs</td>
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<tr>
<td>18th October</td>
<td>Mayor &amp; Mayoress Garstang Musical Productions made in Dagenham</td>
<td>PM</td>
<td>4.0 Hrs</td>
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<tr>
<td>24th October</td>
<td>Mayor &amp; Mayoress Young Mayor Making</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<tr>
<td>26th October</td>
<td>Mayor &amp; Mayoress Poppy Appeal Cheque Presentation</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<tr>
<td>31st October</td>
<td>Mayor, Young Mayor, &amp; 1 Youth Councillor Judging the 8 Halloween</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<td>displays and handing out prize</td>
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<tr>
<td>31st October</td>
<td>Mayor, Young Mayor, &amp; 2 Youth Councillors Judging the pumpkin contest</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<tr>
<td></td>
<td>and handing out the prizes</td>
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<tr>
<td>4th November</td>
<td>Mayor Opening the Xmas card sale at United Reformed Church</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<tr>
<td>4th November</td>
<td>Mayor Visiting the craft sale at the Arts Centre</td>
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<td>2.0 Hrs</td>
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<td>4th November</td>
<td>Mayor &amp; Mayoress Poppy appeal collection at Booths</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<td>4th November</td>
<td>Mayor &amp; Mayoress Lighting the Lions Community Bonfire</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<tr>
<td>12th November</td>
<td>Mayor &amp; Mayoress Remembrance Parade, Service, Laying the Wreath</td>
<td>AM</td>
<td>2.0 Hrs</td>
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29. Town Crier engagements (information only)

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<tr>
<th>Date</th>
<th>Activity</th>
<th>Time of activity</th>
<th>Approx Hours Spent</th>
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<tbody>
<tr>
<td>7.9.17</td>
<td>URC Charity Coffee Morning</td>
<td>AM</td>
<td>2.5 Hrs</td>
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<tr>
<td>12.9.17</td>
<td>Talk on town Crying to craft Group Marshside Methodist Church Southport</td>
<td>PM</td>
<td>4.0 Hrs</td>
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<td></td>
<td>Fee £35</td>
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<tr>
<td>14.9.17</td>
<td>Advertising Kepple Lane Funday</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<tr>
<td>16.9.17</td>
<td>Advertising Kepple Lane Funday</td>
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<tr>
<td>17.9.17</td>
<td>Kepple Lane Funday</td>
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<td>Date</td>
<td>Event</td>
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<tr>
<td>5.10.17</td>
<td>URC Charity coffee morning</td>
<td>AM</td>
<td>2.5 Hrs</td>
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<td>6.10.17</td>
<td>Arts Festival Meeting</td>
<td>AM</td>
<td>2.0 Hrs</td>
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<tr>
<td>9.10.17</td>
<td>Talk on Town Crying to Fellowship Marshside Road Methodist Church Southport Fee £35</td>
<td>PM</td>
<td>4.0 Hrs</td>
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<tr>
<td>20.10.17</td>
<td>Arts Festival Meeting</td>
<td>AM</td>
<td>1.5 Hrs</td>
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<tr>
<td>24.10.17</td>
<td>Young Mayor Making</td>
<td>PM</td>
<td>2.0 Hrs</td>
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<tr>
<td>5.10.17</td>
<td>URC Charity coffee morning</td>
<td>AM</td>
<td>2.5 Hrs</td>
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30. Dates for diaries
Monday 27 November; 7.30pm – Finance Committee budget briefing meeting
Monday 4 December; 7.30pm, Full Council meeting

31. Items for Next Agenda
Councillors are asked to raise matters to be included on the agenda and ‘Report of other representatives and projects’, for the meeting of the Town Council on 4 December 2017 by notifying the Clerk by 24 November 2017. The item should specify the business which it is proposed to transact in such a way that the member who receives it can identify the matters which he will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

GARSTANG TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING
HELD ON 16 OCTOBER 2017, 7.30pm
AT THE LIBRARY

In attendance: Chairman – Ryder
Councillors: Allan, Brooks, Cornthwaite, Halford, Harter, Hesketh, Hynes, Perkins, Salisbury and Webster

Also present: County Cllr Turner, 23+ members of the public (the majority from the Scout/Guide community) and representatives from The Courier and Garstang Freelance News agency

090(2017-18) Apologies for absence
None

091(2017-18) Declaration of Interest
Item 7(b) Ice cream festival – pecuniary interest, Cllr Ryder; family member promoting the event.
Item 9 Fell View – pecuniary interest, Cllr Cornthwaite; home property shares a boundary with Fell View.

092(2017-18) Minutes
A copy of the minutes of the Town Council meeting held on 18 September 2017 and the extra-ordinary meeting held on 25 September had been circulated.
Resolved: The minutes, of both meetings, were confirmed and signed as a true record.

093(2017-18) Public Participation (including a police report)
The meeting was adjourned to allow members of the public to speak. Points raised included:
Cllr Salisbury said that he was prepared to take any questions on agenda item 14. He asked if item 14 could be brought forward as he was unable to stay for the whole meeting.
Residents of The Moorings spoke of their concerns about the parking taking place along the whole length of the road.
A number of Scouts and Guides representatives spoke about the proposed scheme on the site of the Scout and guide hut at Kepple Lane. The main concerns of the groups were as follows:

1. Lack of consultation with the Scouts and guides organisation, prior to the scheme being tabled at the meeting.
2. A lack of courtesy been shown to the S&G group.
3. There was a tenancy agreement in place between the TC and the S&G group.
4. Where would cars park with this new scheme?
5. Did Cllr Salisbury know that over 400 young people attended this facility?
6. Over £30k worth of improvement work had been carried out at the S&G hut.

A trustee of Kepple Lane Park Trust said that the scheme would encroach on the lower part of the Park. This area was a stage area and had an electrical supply leading to it.

County Cllr Turner apologised for not submitting a report. He spoke of the need to get the Garstang Flood action group up and running again. A recent site meeting with the Lead member of LCC Highways had resulted in an agreement that the gullies along Park Hill Road and the A6 would be cleaned out. The Moorings, the canal bridge at Moss Lane, Green Lane West j/w Lancaster Road, zebra crossing outside Booths and Sycamore Avenue had all been visited and issues brought to the attention of the lead member.

The meeting was reconvened

094(2017-18) Kepple Lane site; proposal from Cllr Salisbury
Cllrs Halford, Hynes and Webster declared that they had family members who attended the S&G group.

The Clerk reported that she had received 5 emails from members of the S&G group. The Clerk summarised the points raised within the correspondence.

The Clerk made Cllrs aware of the Scout Hut lease, the Kepple Lane Park Trust and the 1973 conveyance that affected the site.

Cllr Salisbury spoke about the proposed scheme whereby the Scout and Guide HQ site could be redeveloped providing Garstang with a new focal point including a new Council Chamber. The cost would be influenced by method and materials of construction; the design allows phased development in stages. He wished to bring it to the attention of the Town Council to see if there was any merit in progressing the scheme.

Cllrs spoke about the proposed scheme. Cllrs spoke of their disappointment that the S&G group had not been consulted prior to the scheme been publicised.

Cllr Salisbury apologised that the scheme was in the public domain before consultation had taken place. The scheme was to try and improve the site.

Cllr Salisbury left the meeting at 8.10pm before the vote was taken.

Cllrs further discussed the scheme. Questions raised included what about the containers to the side of the building, how would the work be phased and maintain the operation of the scouts and guides meetings?

Resolved: The Council decided not to proceed with the scheme (8.30pm)

093(2017-18) cont. Police report
The report from Sgt Freaney detailed “There have been 57 reported crimes in the Garstang and Over Wyre area over the month of September. Three burglaries to residential homes and three to business premises, with no specific pattern. Also six vehicle crimes with four on the same evening on The Willows in Bilsborrow, with two of those vehicles having property stolen from within them!

Please can I ask that you remind residents in your ward areas to check that valuables are not left in vehicles, if at all possible and to double check that vehicles and sheds have been locked!

I would also just like to let you know that will be asking the Neighbourhood Sergeant at Fleetwood, Sgt 133 Natali Harper, to be supporting my team between the 25th October and the 3rd January 2018, as I have two periods of leave coming up and in between that leave I will be attending HQ for a month, as I am being retrained to work in Lancaster Custody. I will only have a few days operationally at Garstang, covering Armistice day, Remembrance Sunday, the Victorian Festival and a few other shifts, so I will have limited access to my work emails!

Cllr Allen noted that Sgt Freaney would be attending a custody course in Lancaster.

Resolved: Council wished to know if there would be a replacement Sgt and if so what is the name of the Sgt?
The Moorings item was brought forward
095(2017-18) The Moorings
Cllr Ryder reported that he had received complaints from residents of The Moorings. The residents had complained about overspill parking from the Wyebank stretching round the bottom corner towards the junction of Church Street. As parking is halfway on the pavement, it is impossible for wheelchairs to use the pavement. It also forces cars going round the corner to drive on the wrong side of the road. Residents asked if yellow lines or bollards could be put on that stretch to stop this dangerous practice. Cllr Ryder had notified County Cllr Turner prior to the meeting.
Resolved: The Town Council agreed to write to County Cllr Turner, and ask him to investigate the issues. It was agreed that the residents who were in attendance would send any additional information that needed to be considered to the Town Clerk who would then forward the information onto County Cllr Turner.

096(2017-18) Wyre Council; Publication Draft Wyre Local Plan 2017
Cllrs noted that Wyre Council has entered a key stage of the local plan preparation process – the publication of the Wyre Publication Draft Local Plan 2017. The Local Plan is the council’s principal planning document which sets the framework to guide the future development of the borough. Wyre Council is now inviting representations on the Publication Draft Wyre Local Plan 2017 and the accompanying Sustainability Appraisal 22 September to 3 November 2017.
In accordance with national planning guidance, the consultation seeks the views of the local community and stakeholders on:
Legal compliance – has the council complied with all the relevant legislation and regulations, including the Duty to Cooperate, in preparing the plan?
Whether the plan is “sound” – is it positively prepared, justified, effective and consistent with national planning policy? Once the council has received the responses we will submit the Local Plan for public examination.
Cllrs spoke of the housing numbers on the A6 corridor, the proposal to move the travelling show people site to a site alongside the A6 in Cabus, the 183 houses earmarked for Garstang.
Resolved: The response, to Wyre Council, was delegated to the Clerk and Cllrs Brooks and Cornthwaite.

097(2017-18) Long Stay Parking, High Street car park
The Clerk reported that further to minute 064(2017-18), the following response had been received on 6/10/17 from Wyre Council
I am sorry that you feel that the Town Council feel it has not been kept up to date I can assure you that the likely reason is that there has probably been little to share in the form of new information. I have just joined the estates team in August and have had to get up to speed on many cases. The previous surveyor left on maternity leave about a month before I arrived therefore this probably explains the lack of communication with the Town Council certainly not intentional. However, I do appreciate that the absence of any news can be interpreted as being ignored but this is not the case.
The latest position is that the matter is currently with the solicitors and we are currently dealing with the exchange of contracts. At present the timetable for the works is not set but I note your comments and those raised by the Town Council and will wherever possible feed them into the works timetable. As with all access routes into the car park it will be specified to the developer that they will be required to maintain access throughout the works and only close or redirect these when absolutely necessary. The Council’s car park will at some point be resurfaced and this will necessitate closure of the parts affected. I will let you have further details of the works schedule when I have them.
If in the meantime I can be of further assistance please do not hesitate to contact me and I try to assist.
Philip Gunson, Senior Estates Surveyor
Resolved: The Town Council to write to Wyre Council again, asking them to confirm that the whole of the car park would be available for long stay parking. Also that Wyre Council were aware of the key dates in Garstang whereby closures of the car park were to be avoided (minute 038 (2017-18).
098(2017-18) Festivals in Garstang

(a) Scarecrow festival update
Cllr Webster gave the following update. That the Festival will be held 20-22nd July 2018. It will be a separate event to the Kepple Lane fun day. Cllr Webster sought permission from the TC to use Moss Lane Playing Field and the marquee that TC/KLT own.
Schools/children’s clubs are to be involved, as are Cubbins fun fair. There is no clash with any other key dates.
The committee will consist of Cllr Webster, Chair, Tony Fennell, Treasurer and Cllr Perkins.
The Festival Committee will have its own bank account.
Before the Council made a decision, the Clerk read out an email from Mr Luke Pollard, Chair, Garstang & District Chamber of Commerce. He was concerned about the 2 proposed events being held consecutive weekends, promotion of the events and the cost to the general public.
Resolved: The Town Council approved that the festival should be held 20-22nd July 2018. The use of Moss Lane playing field and the marquee was also approved.

(b) Ice cream festival - Garstang & District Chamber of Commerce
The Council considered the request from the above organisation to use Moss Lane playing field as the main focal point for our upcoming ice cream festival. The event would be held on national ice cream day 15th July 2018. The Chamber wished to use the field for children’s rides and activities (bouncy castle, small fairground rides (similar to Children’s Festival) as well as placing some vendors exhibiting and selling a range of ice creams and different foods. There could also be a small stage area for live music to be played; along with holding some ice cream related eating competitions!
Resolved: The Town Council approved that the Chamber could use Moss Lane playing field on 15 July 2018 for their Ice Cream Festival.

The Clerk advised that for both events a ‘bond’ arrangement should be put in place to cover any possible damage to the field. The Clerk was asked to compile a document and present to a future meeting of the Town Council.

099(2017-18) Kepple Lane and Moss Lane playing field tree inspection
Cllr Harter reported that he had spoken with Ryan Arrell, Tree & Woodland Officer at Wyre Council with regard to tree inspections. Wyre Council provide a service whereby an assessment is undertaken to identify tree constraints to establish species, numbers, age, identify tree ill-health, etc and priority rating for any necessary tree works. Guidance from Wyre Council recommends that “open spaces with play areas, pathways, car parks, seating, trim trails, neighbouring properties etc are placed in the high risk category which would require an annual inspection. The frequency is set in order to provide the appropriate amount of defensibility in the event of a tree related incident”.
Resolved: Cllrs agreed that a tree inspection is carried out for Kepple Lane and Moss Lane playing field. The Clerk was asked to obtain 3 quotes based on the brief from Wyre Council. That the quotations are brought to November’s meeting to appoint a tree inspector.

100(2017-18) Fell View
The Clerk reported that she had received an email, from a resident of Fell View, with regard to the open space at Fell View. The resident reported that there are many small saplings beginning to grow through the grass of the uncut area of the open space, the tallest being approximately 18 ins tall. The resident was concerned that in the not too distant future these saplings will mature into similarly tall bushes and the open space will no longer be an open space but a thicket of bushes and therefore unusable!
Resolved: Cllrs considered the update from the resident. The Council restated the resolution of 042(2017-18) The Council decided not to take on the extra cost of cutting the grass as they felt it would set a precedent to other potential areas in the town. Other options should be considered. The Town Council suggested that the residents should contact Mr Simmons to arrange for themselves to cut the centre part of the open space or purchase the open space.

101(2017-18) Garstang Town Council Facebook platform
The Clerk reported that further to the circulation of the social media slides and Cllrs wishing to post Town Council updates on the ‘Your Garstang’ page, Cllrs Ryder, Hynes and Webster
suggested that Garstang Town Council has its own Facebook platform. The creation of the Facebook platform would be in line with the Local Council Award scheme that the TC are pursuing; Evidence of community engagement, council activities and the promotion of democratic processes in an annual report, online material and regular news bulletins. The cost of introducing the social media platform and linking in with the website (provided by Printmob who set up the website) would cost £25 and can be met by code 4495 admin contingency.  

Resolved: The TC approved a Facebook platform. The Facebook page should be a ‘cautious starter’ approach, whereby it is one way communication, with the understanding that ‘traffic is driven back to the website. The 3 Cllrs would assist the Clerk in setting up and managing the platform. Together they would agree a Facebook social media policy to set boundaries on what can/cannot be communicated. A review would be carried out February 2018.

102(2017-18) Clerk mobile phone
The Clerk reported that the TC mobile phone (purchased in September 2011) was no longer fit for purpose. Currently a ‘sim only’ monthly payment is being paid of £13.69.
Resolved: Council approved that the Clerk should purchase an Apple iPhone 5s 500MB, 500 minutes, 500 texts at £17.00/month, costing an extra £39.72 per year.

103(2017-18) Royal Air Force centenary celebrations
Cllrs considered the information received from the Royal Air Force. To summarise on 1 April 2018, the Royal Air Force will celebrate one hundred years since its formation. The Royal Air Force was formed during World War 1 when it was decided to amalgamate the Royal Flying Corps and The Royal Naval Air Service to form the world’s first independent Air Arm.  
Resolved: The Clerk was asked to forward the information onto the Garstang in Bloom group and Kepple Lane Park Trust.

104(2017-18) Breach of confidentiality
Further to the extra-ordinary meeting held on 25 September, whereby there was a breach of confidentiality on papers that the Clerk had issued, the Clerk offered advice to Cllrs after speaking with LALC.
There was a breach of standing orders at points 24 (a) and 28 (a)
Confidential business
24 (a) Councillors shall not disclose information given in confidence or which they believe, or ought to be aware is of a confidential nature.
28 Relations with the press/media
(a) All requests from the press or other media for an oral or written statement or comment from the Council shall dealt with by the Mayor or the Proper Officer.
The Clerk also reminded Cllrs of the Garstang Town Council Code of Conduct whereby there are the 7 Nolan principles that Cllrs should adhere to.
LALC advised that if Cllrs were minded to, the breach should be reported to the monitoring officer at Wyre Council.

105(2017-18) Adopted ‘Procedure for a casual vacancy for town councillor co-option’ policy
In light of the above breach the Clerk asked if Cllrs wished to revise the above policy. The Clerk had circulated amendments that the Council may wish to consider.
Resolved: The Council wished to include the name of the applicant and the name of the road where the applicant lives in the public agenda. That candidates prepare a brief statement giving a brief CV, why they wish to stand as a Town Cllr and what their strengths are. The candidates to be made aware that the information received will be published on the public agenda. Further to the Clerk providing advice from LALC about excluding members of the press and public whilst candidates gave their presentation, and Cllr Brooks questioning this advice, the Clerk was asked to seek further clarification from LALC and SLCC. The advice would be brought back to November’s Council meeting.

106(2017-18) Committee membership
The Clerk reported that Cllr Allen’s induction training had been carried out on 4 October. Cllr Allen was happy to sit on the Planning and Personnel Committee.
Resolved: Cllr Allen was appointed onto the Planning and Personnel Committees.
107(2017-18) Lancashire County Council
The Clerk reported that Lancashire County Council is asking for the electorates views on how the local libraries opening hours could be allocated across the week in future. Details were provided.

108(2017-18) Precept 2018/19
The Clerk reported that the Finance Committee will meet on 27 November 2017 to discuss the budget and recommend a precept figure to Full Council. Councillors will be asked at November’s meeting (20 November) to provide the Clerk with projects and associated finance requirements so that they may be included in next year’s precept.

109(2017-18) Youth Council
Cllrs acknowledged receipt of the minutes of the last Youth Council meeting held on 13 September 2017.

110(2017-18) Planning Committee
Cllr Perkins reported on the Planning Committee meeting held earlier that evening (separate minutes).

111(2017-18) Project List
This item was deferred to November’s meeting

112(2017-18) Finance
(a) Cllrs approved the following payments.
Bill payment  Salaries  (E Parry –& M Rossall)
Royal Bank of Scotland Bank account

<table>
<thead>
<tr>
<th>Payee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>000023 Mrs E Parry - Clerks expenses (15/6/17 – 11/10/17)</td>
<td>c/f to November meeting</td>
</tr>
</tbody>
</table>

Electronic payments from HSBC account
HM Revenue month 4-6 incl 2017  1,922.52
Garstang St Thomas’ Parish and community Hall – Room hire 7/10 and 13/10  52.50
LCC Library room hire – 18/9 and 25/9  54.00
Police & Crime Commissioner for Lancs – office rental May – Oct 17  700.00
Houghton’s garage – Lengthsman’s supplies  89.10

The Cllrs noted the statement of accounts for September 2017
Statement of Accounts, 30 September 2017

<table>
<thead>
<tr>
<th>Account</th>
<th>£</th>
</tr>
</thead>
<tbody>
<tr>
<td>HSBC Current account</td>
<td>2,270.19</td>
</tr>
<tr>
<td>Royal Bank of Scotland</td>
<td>2,702.02</td>
</tr>
<tr>
<td>HSBC Reserve account</td>
<td>71,661.19</td>
</tr>
<tr>
<td>Money Market Account 1 year</td>
<td>30,000</td>
</tr>
</tbody>
</table>

113(2017-18) Finance Committee meeting 10 October 2017
Resolved:
i. The Finance Committee approved the minutes of the meeting held on 10 October 2017 (a copy had been circulated to Full Council).
ii. Full Council approved the recommendation made at Finance minute 015(2017-18) and received the Internal Auditors report. A copy of the Internal report had been circulated by email.
iii. Full Council acknowledged receipt of the summary receipts and payments, balances held for the year to date and comparison to budget for April to September (Ref 19b SO’s).

114(2017-18) Written reports from Outside Bodies
No reports received.

115(2017-18) Written reports from Wyre and Lancashire County Councillors
(information only)
Wyre Cllr Atkins
Have attended Life in Wyre Task Group.
Attended Nateby and Cabus PC meetings.
Attended the Extra-ordinary Council meeting. I know it was with a heavy heart that this was done but we had to look at the bigger picture of looking after Wyre residents.
Have been looking after Constituents problems.

**Cllr Balmain** - No report submitted

**Cllr Collinson**
This is my list off engagements for September,
3rd  West Lancs Civic Sunday, and St John's Church Pilling Band Service.
6th  North Lancs Training Group Fleetwood.
7th  Full Council Poulton. Local Plan.
14th  West Lancs Scouts AGM.
15th  Mayors Charity Lunch Wyrebank.
18th  Garstang Town Council.
19th  Civic Tour Blackburn with Darwen.
22nd  South Ribble Mayors Charity
25th  Cabus Parish Council.
24th  Cleveleys Park Club Charity Event.
28th  The 300th anniversary of the school, to cut the ribbon in the rose garden in memory of the founder James Baines.
26th  Ribble Valley Mayors Charity Event.
27th  Lancashire Federation of WI, the Golf Club Garstang. and the Queen's Voluntary Awards, at County Hall, Preston.

October
1st  The National Police Memorial Day, Fleetwood.
3rd  Young Wyre in Bloom Awards, Civic Centre Poulton.
4th  Wyre Districts Scouts Awards, Civic Centre Poulton.
5th  Civic Tour of Pendle.

**County Cllr Turner** - No report submitted

116(2017-18) Mayors engagements

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>17th Sept</td>
<td>Open Kepple lane Funday &amp; draw raffle prizes</td>
</tr>
<tr>
<td>24th Sept</td>
<td>Free Methodist Church Commissioning Service for new associate Pastor Andy</td>
</tr>
<tr>
<td>27th Sept</td>
<td>Attend Lancashire WI county show</td>
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<tr>
<td>29th Sept</td>
<td>Garstang Theatre Group Annual dinner dance</td>
</tr>
<tr>
<td>30th Sept</td>
<td>Garstang Independent Traders loyalty card and Wedding World prize draws</td>
</tr>
<tr>
<td>5th Oct</td>
<td>Garstang Memory Café coffee morning</td>
</tr>
<tr>
<td>6th Oct</td>
<td>Family Fun Night – raising money for xmas lights</td>
</tr>
</tbody>
</table>

117(2017-18) Dates for diaries

Cllrs acknowledged receipt of the following dates:
Monday 23 October; 7.30pm – Extra-ordinary Council meeting to appoint a Cllr to fill a vacancy on the TC.
Tuesday 24 October; 7.00pm, Wyre Bank, Annual Youth Council meeting (Young Mayor making).

118(2017-18) Items for next Council Meeting

Councillors are asked to raise matters to be included on the agenda and ‘Report of other representatives and projects’, for the meeting of the Town Council on 20 November 2017 by notifying the Clerk by 10 November 2017. The item should specify the business which it is proposed to transact in such a way that the member who receives it can identify the matters which he will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

The meeting finished at 21.50
GARSTANG TOWN COUNCIL
MINUTES OF THE EXTRA ORDINARY TOWN COUNCIL MEETING
HELD ON 23 OCTOBER 2017, AT THE LIBRARY

In attendance: Chairman – Ryder
Councillors: Allan, Brooks, Harter, Hynes, Perkins, Salisbury and Webster

119(2017-18) Apologies for absence
Cllrs Cornthwaite, Halford and Hesketh

120(2017-18) Declaration of Interest
None

121(2017-18) Exclusion of the Press and Public
Exclusion of the Press and Public Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act. Councillors resolved to exclude the press and public to allow the co-option candidates to meet the Town Cllrs and give a short presentation on why they would like to become a Town Cllr.

122(2017-18) Town Councillor vacancy
Three applicants gave their presentations to the Council. Once the candidates had delivered their presentations, the Council meeting was opened to the press and public. All three applicants sat in the public gallery. The Clerk explained the voting process in accordance with the adopted ‘procedure for a casual vacancy for Town Councillor’. Two members requested a signed ballot. Resolved: Full Council resolved to vote by signed ballot. The Council further resolved to co-opt Mr Jonathan Leech onto the Council.

The meeting finished at 20.30

Item 4 Police report

WB46/BC04 – Crimes – A number of items were stolen from a narrow boat at The Moorings. Unknown offenders removed lead from a newly built property on Kepple Lane. Unknown offenders gained access to a property on Parkside Lane, Nateby, by smashing a rear glass door. Once inside they searched the property before leaving when they apparently realised the occupier was in the property. They also broke into a garage and took a pedal cycle. Unknown offenders took lead from the roof of an electricity sub-station on Longmoor Lane, Nateby. A young female slapped another female across the face while in the company of a group of youths in Cherestanc Square, one of whom filmed the offence. The offender and her parents agreed to apologise to the aggrieved in a Restorative Justice intervention. A female family member caused her parents in Garstang to be in fear of violence when visiting them; she was later given a police warning, as agreed by the aggrieved party. A female in Garstang reported being harassed in a domestic dispute. A resident in a care home suffered injury when he had to be restrained after becoming agitated. A male was arrested after being found to be in possession of controlled drugs and an offensive weapon when he was stopped in Church Street. An unknown offender was found by a member of staff opening desk drawers in Garstang Health Food Store and became verbally abusive when challenged before then leaving. A female in Garstang reported receiving malicious communications by text message. A male offender near Mama Mia’s threw a can at a second male then followed him to a pub car park where he was assaulted. Two males took food and drink from Boths and went upstairs to consume them. They then took a bag of sweets and left the store, paying for none of the items.

ASB – A female in Garstang reported that a taxi driver had behaved strangely while driving her and her husband. A resident reported incidents of anti-social behaviour in Chestnut Close,
Garstang. A resident on Oak Road reported a vehicle parked inconsiderately which was preventing him from leaving the property. A resident reported a large group of youths, some of them drunk, walking up and down Grizedale Avenue. A male reported a group of youths outside Mama Mia’s littering. When he asked them to pick it up they verbally abused him. Three males were reported to be throwing large pieces of wood into Cartmell Lane/Station Lane, Nateby.

**Item 5 Wyre Local Plan**

Do you consider the Local Plan to be legally compliant? Yes
Does the Local Plan comply with the Duty to Cooperate? No
Please provide your comment on the Duty to Cooperate below. If you consider that the Duty has not been met, please state clearly your reasons.

Whereas the formality of approaching neighbouring authorities has been carried out it has produced a predictable response and nothing to ameliorate Wyre’s burden of providing homes for workers in Blackpool, Fylde, Lancaster and further afield to the tune of 20,000 a day compared to 10,000 arriving, a net export of labour of 10,000. No neighbour has offered to take up any part of Wyre’s housing requirement and has even put the question back to us. The result will be that houses being built in the A6 corridor will house the workforce of Lancaster and Preston. No evidence has been adduced of the need to house Wyre’s indigenous workforce or of the local employment opportunities for new households settling in Wyre and particularly the A6 corridor. More households bring benefits for the local towns and villages but adds enormous pressure on the highway system as well as other infrastructure. It is not in anyone’s interest that the A6 corridor settlements simply become dormitories. The Draft Plan does not show where the workers leaving the Borough daily live nor where their place of work is and what proposals there are to find employment locally other than allocate greenfield sites for speculative commercial development. It does not show where the inward by migratory of workers are employed each day to help understand the migratory picture. It does not need a highways expert to note the ever increasing pressure on the A6 and its feeder roads which will be boosted by more housing in the corridor. The allocation is unsubstantiated and will suck in more migratory workers and cause more congestion.

Do you consider the Local Plan to be "sound"? No
Please specify in what grounds you consider the local plan not sound: (please tick one or more boxes as appropriate)

- Not positively prepared

Please provide precise details of why you believe this part of the local plan is not sound.
The process to adopt a Local Plan to replace the 1991-2006 plan has been fraught by delay and as a result it is not possible to establish a thread from 2006 to the present draft Plan. Leaving aside the earlier aborted Development Framework, the Core Strategy, Preferred Options, 2012, was put out for consultation and then abandoned due, it is said, to the advent of the NPPF without publication of the responses received which could have informed residents of the direction that they and others wished to proceed. In June 2015 a Local Plan Issues and Options Paper was issued requesting comments by 31st July 2015 so that a draft Plan could be published later in that year with a view to submitting a Final Draft Local Plan in 2016. The Final Draft Local Plan was not published and none of the 750 responses received published as a report and analysis. The crucial section of the 2015 Issues and Options paper was the public testing of where development was to be featured. There were three options on which views were canvassed namely development mainly on the urban coast or alternatively on the A6 corridor and third a dispersal solution. We are assured that the draft Local Plan is based on the 750 responses but residents have no way of deciding for themselves whether this is the case. The result of delay is that policy is dictated by developers and appeals, not a Plan.

Do you wish to make an additional individual representation on “soundness” of the Local Plan? No
Please tick one or more boxes as appropriate

Do you wish to participate at the oral part of the examination? Yes
Please note that the process for understanding the examination, including subjects/ matters to be addressed and participants, will be decided by the Inspector.

If you wish to participate at the oral part of the examination it would be useful if you can explain why you think this is necessary.

We wish to explain to the Inspector that the case to allocate 52% of the borough’s new housing to the A6 corridor has not the consent of the local population nor has the case been made for it. In practical terms the infrastructure is designed to cope with 25% of the boroughs population which is what the
local population represents. The A6 corridor cannot cope now nor in the future with the proposed uplift.

**Item 8**
Barnacre with Bond’s Parish Council meeting
At October’s PC meeting (18.10.17) the following was resolved:

5. To Discuss Garstang Town Council Neighbourhood Plan & agree way forward
Following Councillor Roger Brooks’ run through of the proposal during the adjournment of the meeting, Councillors discussed the proposal in detail. **It was resolved** that the Parish Council did not agree to the land to the east of the River Wyre which is adjacent to Castle Lane and in the Parish of Barnacre-with-Bonds being incorporated into the area covered by the proposed Garstang Neighbourhood Plan. Therefore, no agreement for this proposal would be provided by Barnacre-with-Bonds Parish Council at this time. However, further consideration would be given to the proposal by Barnacre-with-Bonds Parish Council on receipt of the following further information:

1. Details of extending the area into Bonds with a view to potentially create a joint plan as equal partners.
2. Details Garstang Town Council's intentions in relation to their proposals for developments and changes in land use within the Neighbourhood Plan.
3. Details of Garstang Town Council's proposals for the constitution and formation of any steering group committee that may be created in relation to the current plan and any future joint plan.

Councillor Brooks did take away some queries / questions and very kindly responded promptly. I have circulated those responses to all B-W-B Councillors and requested their views. There is no Parish Council meeting now until January 2018 at which these can be formally discussed. It is possible for an extra ordinary meeting to be called before this date for these discussions to take place. It would seem logical that before this meeting is convened that we have GTC's responses to the questions raised by B-W-B Councillors which are detailed above.

I look forward to hearing your response. Kind regards Nicky Mason