Councillors

The Planning Committee will meet at 7.15pm, prior to the Full Council meeting in the library.

I hereby give you notice that a meeting of the Council will be held at Garstang Library, Windsor Road on Monday 21 May 2018 at 7.30pm.

E Parry
Town Clerk
16 May 2018

Please be aware that the public meeting may be recorded for the accuracy of the minutes. Once the minutes have been approved (generally at the next TC meeting), the recording will be deleted.

A G E N D A

1. Apologies for Absence

2. Declaration of Interests and Dispensations
   To receive disclosures of pecuniary and non-pecuniary interests and dispensation requests from Councillors on matters to be considered at the meeting.

3. Minutes of the last meeting
   Councillors are asked to approve as a correct record, the minutes of the Town Council meeting held on 16 April 2018 (circulated separately and on the website).

4. Public Participation
   The Mayor will ask Councillors to agree to adjourn the meeting to allow non-Councillors to speak and will ask Councillors to agree to reconvene the meeting on the conclusion of the public participation.
   The Clerk is reminding Cllrs of standing orders applying to public question time:
   1g In accordance with standing order 1(d) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate.
   1h In accordance with standing order 1(g) above, the Mayor may direct that a response to a question posed by a member of the public be referred to a Councillor for an oral response or to an employee for a written or oral response.

5. Garstang & District Heritage Society, Poppy Plaque Project – Cllr Allan - for decision
   The project has identified the need for up to 30 plaques to be installed at locations throughout the old Garstang Rural District.
   Four of these are within the Garstang parish, war memorial, St Thomas’s, United Reformed Church and the old drill hall which is now Singletons. The plaque at the War Memorial would be sited on a plinth.
   The plan is to ask each parish to pay for their own plaques which would then be installed by the project team and the Pilling Pottery team.
   The project will also need to design and create leaflets with the Poppy Plaque map with links taking you to the GDHS website which will include a storyline for each plaque.
   The leaflets are being funded by a grant from LCC ward Cllr Turner.

Mary Randles and Paul Adamson will attend the meeting to give a short presentation on progress to date.
Proposal: Is the Town Council prepared to pay for 4 plaques at a cost of £10 each, a total of £40 with the monies to come from the current War Memorial budget of up to £5,000?

6. Neighbourhood plan – Cllr Allan and Brooks
   a) Cllr Allan – for decision
   After consultation with the Town Clerk, the NP working party need to amend the resolution [251(2017-18) Neighbourhood plan] which was resolved at the TC meeting held on 16 April 2018. This is to ensure that the steering group is recognised as a working group, as referenced within Town Council standing orders and not recognised as a Committee with the associated constrictions.
   Following standing orders point 11a the Clerk has received a special motion that bears the names of Cllrs Allan, Brooks, Cornthwaite and Ryder.
   Council are asked to rescind the decision.

   b) Cllr Allan – for decision
   Garstang Neighbourhood Plan Steering Group Terms of Reference. Version 1.1 (attached)
   The plan has been updated after discussion with the Town Clerk to clarify the status of the Steering Group as a Working Group as referenced in Standing Orders rather than as a Committee of Garstang Town Council. This will facilitate both formal and informal Steering Group and Theme Working Group meetings.
   Additionally the monthly reporting timetable has been adjusted to comply with Standing Orders and Garstang Youth Council has been included in the Steering Group membership table.
   Other minor amendments have removed grammatical errors.
   These amendments are submitted for your approval.

   c) Cllr Brooks – for decision
   The Working Party met on 9th May to consider the Steering Group Terms of Reference and also themes that the Steering Group through its sub groups should adopt and develop.
   The Working Party also discussed themes that it felt were appropriate to the Garstang Neighbourhood Area and, noting plans already in preparation elsewhere, decided on the following acknowledging that each sub working group will add its own interpretation to and expand the scope of their particular theme. They are;
   1. Housing Policy.
   2. Town centre, conservation and heritage.
   3. Infrastructure.
   4. The economic environment.
   5. Environmental considerations and green spaces.
   Proposal: The Town Council is requested to consider the six theme topics and amend or add additional themes.

7. Garstang Town Trust, Mrs Rowe, Clerk - representative trustees – for decision
   I am writing to inform you that there is a vacancy for a Garstang Town Council Representative Trustee on Garstang Town Trust, this has come about due to the death of Town Representative Trustee Mrs. Norah Hoyles MBE. You may be a little confused by this but back in 2006 Garstang Town Council had the opportunity to nominate two Town Council Representatives but no names were put forward so, Councillors Dulcie Atkins and Tom Balmain, whom are both actually Wyre Borough Council Representatives but were also Garstang Town Councillors at that time, doubled up as representatives for both councils, therefore filling the required four Town Council spaces on the Trust along with, at that time, Councillors Anne Humphreys and Brian Pinder.

   Fast forward to present day and Councillors Dulcie Atkins and Tom Balmain are no longer Garstang Town Councillors therefore the vacancy created by the death of Mrs. Hoyles should by rights be filled by another Garstang Town Council Representative Trustee.

   The Trustees respectfully request the Councils nomination at their earliest convenience.

8. Christmas lights - Damian Carr, Garstang Christmas Lights Group – for decision
   I think it’s is fair to say that Christmas lights are an important part of life in Garstang; lighting up the darkest month of the year. It is accepted that festive lighting brings benefits, both social and
commercial, to our communities. (WBC cabinet report May 22\textsuperscript{nd} 2006). To lose the Christmas lights in Garstang would be a great shame. Currently we get generous donations from the Borough and Town Councils with the Chamber of Trade collecting donations from businesses and fundraising to pay the balance. The Town Trust has generously paid any balance owing if the Chamber hasn’t managed to raise sufficient funds that year, which recently fortunately we haven’t had to call upon, until this year. Procuring the lights were part of the Chambers’ Victorian Festival remit (historically due the same people organising both) however this year the lights require more time and organisation therefore these jobs have been split. Going forward we would like the Christmas Lights Group for Garstang to involve members from the Town Council, Chamber of Trade and Town Trust alongside members of the public.

The cost of the Christmas lights has increased steadily over the years with a significant increase last year. Therefore in February we looked at 2 other suppliers of festive lighting to try to bring down costs and look at alternative schemes. One supplier was unable to help with our budget; £8k - £10K + VAT the other provided quotes for a contract over a 3, 4 and 5 year period. Last week we were informed that our current provider J.M. Services has gone in to receivership, but I have been contacted by a former Director who was ‘hoping’ to get the team back up and running to continue. LITE who have provided us with the new quote suggest we require certain new infrastructure to replace some current equipment (we would also require building owners consent to replace eyebolts on some buildings) and have quoted this alongside the on-going costs. However not all may be necessary and costs would be reduced accordingly. The on-going costs include a new lighting scheme where we would ‘hire’ the lights removing any responsibility for faulty lighting (they would be unable to use our existing cabling which is now over 10 years old).

Infrastructure requirements to bring equipment up to date:
A one off charge paid for by the current contingency in the light fund £3,020 + VAT

On-going annual installation costs:
To remove install and store 21 support poles £2,297 + VAT
To remove install and store new ‘hired’ equipment £6,506 + VAT

Annual costs; product costs per year:
Contract over 3 years: £3,889 + VAT
Contract over 4 years: £3,146 + VAT
Contract over 5 years: £2,679 + VAT

So the overall annual costs of the lights (excluding the one off infrastructure costs which is covered and cost of the tree, currently sponsored, or the putting up of the tree which we are looking in to but does cover the cost of dressing the tree).

Contract over 3 years £12,692 + VAT
Contract over 4 years £11,949 + VAT
Contract over 5 years £11,482 + VAT

The quote from J.M. Services we received was £11,926 for this year and fixed over the next 3 year period however this did not include any new infrastructure or lighting.

We hope this year Wyre will revert back to the confirmed amount grant it use to award being in the region of £4,000 (to be confirmed) and we hope they will set this over a 3 year agreement.

We appreciate the Town Council currently makes a generous, invaluable contribution towards the lights, both financially and actively. Please could we ask if the Council would consider increasing the grant they make towards the lights to help guarantee their future?

Being able to fix for a period would make budgeting much easier and remove the uncertainty that has been a difficulty over the past couple of years, and enable a realistic annual target for fundraising. Fixing for 5 years would stop the risk of an increase in installation costs which would probably arise when negotiating a new contract after 3 years.

Thank you for your time and all the help in the past. Hopefully together we will be able to secure the future of Festive lighting in Garstang for the benefit of all.

9. Scarecrow Festival – for decision
I have contacted Garstang Lions and asked for their help in displaying the scarecrows for the community who are not on the official trail on Moss Lane Playing Fields and the open spaces in Garstang. Unfortunately they think they will be unable to help as many of their members will be at work and it is also a busy time of the year for them. They will however be entering their own scarecrow. The number of scarecrows that require our help is roughly around a third at the moment and we currently have a total of around 40 entries to date. The closing date for entries is 30th June 2018 and we are expecting a total of at least 50 entries. At this stage the number of scarecrows that need displaying is unknown but I would like to ask for the help of my fellow councillors please? I am looking for volunteers on the evening of Thursday 19th July and the morning of Friday 20th July. Who is in a position & would like to help Garstang Scarecrow Festival display their scarecrows please?

10. Sale of council offices Cllr Brooks – for decision
Background. The former Garstang Rural District office has been declared surplus to requirements by the owners, Wyre Council. The Town Council successfully submitted an application to Wyre Council to register the building a community asset but subsequently when offered the opportunity to purchase the building as a community asset for approximately £250,000, declined. The building was advertised by Wyre Council and a purchaser emerged, Key Worker Homes (KWH) Ltd. Although actual figures have not been made public, it is believed that KWH agreed to pay Wyre £1.5 million for the building and adjoining car park. They submitted plans to demolish and rebuild the building and to erect a block of flats on the car park adjacent to the river. As a result of protests by members of the public led by Action Garstang the plan to build flats was withdrawn.
On 22 March 2017 Wyre Planning Committee approved plans submitted by KWH to develop the building and part of the car park. The price to be paid by KWH was reduced significantly. At the meeting of Wyre Council in April 2018 in answer to a question from Cllr Lady Atkins the cabinet member for resources said that KWH had been given to 31 May 2018 to exchange contracts on the sale and purchase with an agreed completion date otherwise the property would be re advertised for sale.
Proposal: That in the event of the former council office being placed on the market for sale an extraordinary meeting of the Council be arranged forthwith following the announcement to consider a proposal that the Town Council seeks expressions of interest from businesses and members of the public to purchase the building with the primary purpose of community use.

11. Catterall Gala – Saturday 2 June 2018 – for decision
a) The Clerk has received a letter from the Secretary inviting the Mayor and Mayoress elect and two Council representatives to the above gala at 1.30pm, to walk in the procession and take refreshments afterwards.
Which Cllrs would like to join the Mayor elect and walk in the procession?

b) Cllr Webster has received an invitation from the Rose Queen’s Mother who is responsible for recruiting the judges to judge the floats in her capacity as Deputy Mayor. The invite also extends to Tony, Cllr Webster’s partner. Cllr Webster will not be walking in the parade. Are Council in agreement for the Deputy Mayor elect to accept the invitation?

12. General Data Protection Regulations (GDPR) – for decision
New General Data Protection Regulations (GDPR) apply from 25 May 2018. This is a link to the Information Commissioner (ICO) 12 steps to take and some helpful advice.
https://ico.org.uk/media/1624219/preparing-for-the-gdpr-12-steps.pdf
Training
The Clerk has attended:
SLCC training 29/01/18
Wyre Council training session 16 May 2018
SLCC has been providing guidance over the last few months and provided the circulated checklist and template policies:
One of the grey areas for P& T Councils has been whether or not the council needed to appoint a Data Protection Officer (DPO). On 11th May 2018 it was announced that Parishes and Communities are to be exempt from appointing a DPO.

The House of Commons this week, during the Report Stage, accepted a Government amendment to the Data Protection Bill, the effect of which will be to remove all parish, town and community councils, parish meetings and Charter Trustees in England and Wales from the initial requirement that they must appoint a Data Protection Officer.

Preparation and work
The Clerk has undertaken work to ensure that the Council will be compliant. A Data Audit (circulated) is currently being undertaken for the Council to see what personal data the council holds, where it came from, and who it is shared with. The council must be able to demonstrate that it is complying with the new data protection principles. Policies and procedures need to be put in place.

The Clerk has carried out work in order to apply the new GDPR principles, principally preparing the policies that need to be adopted and the consent forms and privacy notices. The Clerk will be expected to take on the role of Data controller for the Council.

As a starting point the Council are asked to approve the following policies:

a) Information & Data Protection Policy 2018
b) The Management of Transferable Data Policy
c) Social Media and Electronic Communication Policy
d) Retention and Disposal Policy and Appendix A List of Documents for Retention or Disposal

Are the Council minded to approve the policies detailed above a) to d) circulated by email?

Going forward the Council need to look at data storage and Cllrs email addresses.

13. Annual report 2017/18 – for decision
The Clerk has prepared the circulated draft annual report. As part of the ‘Quality Award’ of the Local Council Award scheme, the TC needs to tick the following box:

The council confirms by resolution at a full council meeting that it has ‘a printed annual report that is distributed at locations across the community.

The Clerk is suggesting that distribution points could be the library, visit Garstang centre, Arts centre, YMCA, Post Office and the doctor’s surgery?

Quotes have been sought from 2 suppliers

Quote A
Based on 10 pages, printed in colour front and back on 80gsm standard stock paper.
50 copies (unbound) £37
100 copies (unbound) £65

Binding would be quite pricey - best option would be thermal binding which we can do at a reduced rate of £3 per copy.

Quote B
A4 double sided copies (price includes stapling if required)
50 - £ 69.00
100 - £108.00
Alternatively Wire Bound
50 - £104.00
100 - £168.00

Are Council minded to print the Annual Report, and if so which supplier does the Council wish to use; A or B? The Council will be asked to confirm the distribution points. The budget code for this expenditure is code 4495 Admin contingency.

14. Planning
a) Report of Planning Committee (report from the Chairman on the meeting held earlier in the evening).
The following application was considered:
   i) 18/00464/FUL Change of use from offices (Use Class A2) to one dwelling (Use Class C3) with alterations to openings, Castleview, Bridge Street, Garstang

**b) Unauthorised signage – for comment**

The Clerk wrote to Wyre Council asking for any updates with regard to the following TC minute; 10 July 17 TC meeting, 037(2017-18) Unauthorised Signage within Garstang Conservation Area.

The reply from Mr Thow, Head of Planning is as follows:

*Following the departure of Lydia Harper (Development Manager) and Susan Parker (Senior Planning Officer) in October last year, as well as with the other Senior Planning Officer (Lyndsey Hayes) going on maternity leave last September, we have had to make some temporary changes within the development management team which included Charlotte taking up a role as a planning officer on a temporary basis. Unfortunately this meant that most enforcement cases that Charlotte was dealing with have had to be held in abeyance. Lyndsey Hayes has now returned from maternity leave and has taken up the post of Development Manager and Charlotte is now a Planning officer on a permanent basis no longer dealing with enforcement. We are currently recruiting a new full time enforcement officer who will take on Charlotte’s caseload when he/she starts which is expected to be around July.*

*Unfortunately we cannot investigate the matter further until then.*

Does the Town Council wish to make any comment to this update?

15. **Finance**

   a) **Payments – Cllrs are asked to approve the following expenditures**

   **Royal Bank of Scotland Bank account**

   Payroll (figures provided by Towers+Gornall) to be paid electronically on 26/05/2018 2,727.25

   (includes back dated pay from pay award)

   LCC pension direct debit (19/05) 689.66

   **Cheque payment**

   000041 Mrs E Parry - Clerks expenses (29/3/18– 15/5/18) 18.66

   000042 David Lee – concrete ramp to storage container 210(2017-18) 330.00

   **Electronic payment**

   E00060 Carrs trophies for the TC community awards 280.00

   Cllr Ryder - We collected and banked £300. So we should have a balance for Town Council Awards of £20. Can this be ‘ringfenced’ for next year’s awards to pay for engraving?

   E00061 Ms J Finch – completion of 17/18 internal audit 100.00

   E00062 LCC – library hire 15/1, 19/2, 19/3, 9/4, 16/4 102.00

   E00063 Towers+Gornall preparation of payroll to 31/3/18 and professional services in relation to auto enrolment 576.00

   **Direct Debits**

   5 May Three.co.uk - Office internet 10.00

   19 May Three.co.uk Clerks mobile phone 15.00

   **b) Statement of Accounts, 30 April 2018 - for information**

   HSBC Current account £2,003.39

   Royal Bank of Scotland £4,545.66

   HSBC Reserve account £109,865.66

   Money Market Account 1 year £30,090

   **c) Finance Committee meeting, 8 May 2018**

   Committee members are asked to approve the minutes of the above meeting (circulated to all).

   **d) Accounts 2017-18 - for information**

   Full Council (members not on the Finance Committee) have received a summary receipts and payments for the year end, detailing the balances held for the year at 31 March 18 and comparison to budget at 31 March 2018 in line with Ref 19b SO’s.

   **e) Internal Audit – for decision**

   Cllrs are asked to acknowledge receipt of the Internal Audit prepared by Ms Jan Finch.

   The Clerk is advising that 2/3 members of the Finance Committee meet with the Clerk/RFO
and bring back recommendations on matters arising to June’s Council meeting, for Full Council to approve.

f) **Annual Governance and Accountability Return 2017/18 Part 3 – for decision**
   
   The Annual Governance and Accountability is made up of three parts pages 3 to 6:
   
   - The annual internal audit report, completed by Jan Finch; 8 May 18.
   - Sections 1 and 2 are to be completed and approved by the authority.
   - Section 3 is completed by the external auditor and will be returned to the authority.

Section 1 Annual Governance Statement

The purpose of the annual governance statement is for an authority to report publicly on its arrangements for ensuring that its business is conducted in accordance with the law, regulations and proper practices and that public money is safeguarded and properly accounted for.

Section 2 has been prepared by the Responsible Finance Officer (RFO)/Clerk. It is the responsibility of the RFO to certify it as presenting receipts and payments. In so certifying the RFO confirms that proper practices have been followed in preparing the statement of accounts.

After the RFO has signed the statement of accounts, the members of the Council as a whole need to consider it and approve it by resolution. This will require the Chairman of the Full Council to confirm, by signing and dating the statement at the bottom of section 2, that the accounts have been approved by the Council in accordance with the Accounts and Audit Regulations 2015.

**g)** Full Council are asked to endorse the recommendation from the Finance Committee [037(2017-18) New guidance on local government investments] and approve the circulated Investment Strategy

**h)** Full Council are asked to endorse the recommendation from the Finance Committee 038(2017-18) that surplus funds over 85,000 be transferred from the HSBC account to the RBS account.

**16. Items for Next Agenda**

Councillors are asked to raise matters to be included on the agenda and ‘Report of other representatives and projects’, for the meeting of the Town Council on 18 June 2018 by notifying the Clerk by 8 June 2018. The item should specify the business which it is proposed to transact in such a way that the member who receives it can identify the matters which he will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.
For information only
Reports from the Clerk, project leaders and outside body representatives, County & Borough Cllrs and Mayor’s engagements

Clerk report
Garstang Post Office 39 High Street, Garstang,
We will be proceeding with our proposal to move the above Post Office branch next door to 34-37 High Street, Garstang,
The branch is moving next door into a larger premises with level access and a wide automatic door. It will also provide significantly longer opening hours, including Sundays, so customers can use our services at times that suit them better. We will be working closely with the new operator on the internal layout to make sure there is clear access into the premises. Aisles and the queuing area will be kept free from obstructions and adequate room will be provided for customers to move around and access Post Office services without difficulty. The current branch will close at 17:30 on Wednesday 16 May 2018, with the new branch opening, at 34-37 High Street, at 09:00 on Saturday 19 May 2018.

Post Office new opening hours
Mon 07:00 - 21:00
Tue 07:00 - 21:00
Wed 07:00 - 21:00
Thu 07:00 - 21:00
Fri 07:00 - 21:00
Sat 07:00 - 21:00
Sun 08:00 - 21:00

Fylde Coast NHS Health Event including NHS Blackpool CCG and NHS Fylde and Wyre CCG Annual General Meetings and Blackpool Teaching Hospitals NHS Foundation Trust Annual Members Meeting

It is with great pleasure that we invite you to celebrate the third joint Fylde Coast NHS Health Event and the Annual General Meetings of Blackpool Clinical Commissioning Group, Fylde and Wyre Clinical Commissioning Group and the Annual Members Meeting for Blackpool Teaching Hospitals NHS Foundation Trust.
Date: Thursday 5 July 2018
Venue: The Lecture Theatre, The Education Centre, Blackpool Victoria Hospital
Whinney Heys Road, Blackpool, FY3 8NR
Registration and refreshments from 9.45 am
Annual Report and Accounts, Presentations, Q&A session – 10.15 am to 11.45 am
The event will be an opportunity to look back on some of the successes and highlights of the past year and will incorporate the formal presentation of each organisation’s Annual Report and Accounts. There will also be a range of activities happening throughout the Victoria Hospital site on the day to mark the 70th anniversary of the NHS, which you are welcome to attend and observe. These include a street party (with a 1948 inspired menu being served in the restaurant), hospital history tours and screening of a special NHS70 video.
Please confirm your attendance before Friday 22 June 2018, notifying of any access or dietary requirements, or if you require information in large print or an interpreter by contacting us on:
• Email: rsvp.fyldecoast@nhs.net
• Telephone: 01253 951319

Cllrs report
The annual Porsche Rally will take place on Sunday 8th July staring at 9.30am from the Golf Club. But this year it will travel into Garstang and the cars will parade through the high street.
Cllr Ryder

Garstang Scarecrow Festival Committee
Garstang Scarecrow Festival Committee met with the Icecream Committee 17th April 2018 to discuss the clash of dates in 2019. As Chairman of Garstang Scarecrow Festival I proposed, for the good of the community, local independent businesses, relations between Garstang Town Council with IGT and as a gesture of goodwill to IGT and the Icecream
Festival Committee we would move the Scarecrow Festival date for 2019 and beyond leaving the Icecream Festival free to have the 3rd Sunday in July 2019 and thereafter. In return we requested that IGT or any other event organised by IGT members will not ever conflict with the new dates set by Garstang Scarecrow Festival. I have pleasure of informing the Town Council that the proposal was unanimously agreed by both committees. As a result Garstang Scarecrow Festival will be holding their festival in 2019 and beyond the weekend of the first Sunday in July. Therefore the dates for the Scarecrow Festival in 2019 will be 5th-7th July. The first Sunday in July is actually National Build a Scarecrow Day and like National Icecream Day, is a set date. Garstang Scarecrow Festival believe this was a fair proposal and decision so everyone can now move forward. In doing so we wish the Icecream Festival Committee every success with their festival this year and in the future. At the same meeting Cllrs Perkins has decided to stand down from Garstang Scarecrow Festival Trust and Cllrs Leech has agreed to replace Cllrs Perkins. I would like to thank Cllr Perkins for her support in setting up Garstang Scarecrow Festival Trust. The members are now myself as Chairman, Mr A Fennell and Cllr Jonathan Leech. In setting the date for next year we are at this stage assuming the event is a success and we have the energy to organise it again for another year!

For information the Scarecrow competition winners will presented with their trophies and prize money from 2pm on Sunday 22nd July along with the Grand Raffle being drawn. I would appreciate it if as many councillors as possible could support this event and make a note in their diaries.

**Garstang & District Heritage Society (GDHS), Cllr Cornthwaite**
At last week’s meeting of GDHS following appointments were made: Alec – Treasurer, me Chairman and Mary Randles Secretary.

**Written reports from Outside Bodies**
**LALC meeting 25 April – Cllr Hesketh**
**Wyre CCG**
Tony Naughton from the Wyre CCG explained the role of the CCG in purchasing health care and in seeking innovative ways of providing better care from the money available. They are at the moment involved in 4 national pilot schemes and therefore in a position to constructively input into future NHS policy.
The move of the GPs from Garstang and Gt Eccleston into the Wyre CCG will give them an opportunity to look at some specific issues regarding rural health e.g. reluctance to seek help, mental health.
He explained the increased pressure on GP services from having more older people to care for and the different expectations of those in their 30s and 40s.
GPs are not allowed to refuse new patients but the NHS does not provide capital funding for projected need e.g. from potential new housing in an area. This makes it difficult to assess when to commit to providing additional resources. He explained that there had been no discussion with the developers or Wyre about the inclusion of a health centre in a recent planning application in Catterall. There was no current plan to provide this.

**WYRE BUSINESS PLAN**
Marianne Hesketh and Michael Vincent from Wyre provided an update on the 2015-19 business plan which covered the term of the current council.
In the Healthier Wyre part of the plan they will be supporting neighbourhood health initiatives for Garstang and Over Wyre to address social isolation and loneliness, tying in with work planned by the CCG as explained earlier. In terms of the Enterprising Wyre part of the plan the priorities appeared to be in the west of the borough. They recognised the importance of engaging with groups throughout Wyre who had ideas which they wanted to implement. Wyre see themselves having a key facilitating role in helping groups get in touch with the right people to further their plans and obtain funding. A community engagement officer is to take up post in June to help with this.

**Written Report from Wyre and Lancashire County Councillors**
**Wyre Cllr Atkins**
March saw me attending the Garstang Youth Council, Millennium Green event, Commonwealth Day at the Civic Centre, a Standards Committee Meeting, planning Training
Session, Planning Committee, photo sessions with the Wyre and Garstang Mayors. A Special Council Meeting.

April saw the re-introduction of the Ward Walks with Cllr. David Henderson, Leader of the Council and Mr. Garry Payne, Chief Executive, which was very useful, an excellent meeting with the Garstang Youth Council at the Civic Centre with Cllr. Michael Vincent and Cllr. Pete Murphy. Planning Meeting, Council Meeting - sessions before the Full Council meeting regarding Children and then the Special Council Meeting. Garstang Annual Town Meeting where Cllr. Atkins and Cllr. Collinson sponsored a Trophy for Business and the Community.

May - Planning Meeting

Wyre Cllr Balmain – no report submitted
Wyre Cllr Collinson – no report submitted

County Cllr Turner
How fantastic it was to host the Youth Council at the Civic centre, who had the opportunity to liaise with members and officers of both Wyre and Lancashire County Council and discuss some of the things important to them. I suspect all present got a lot out of it.

**Mayor's engagements**

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity</th>
<th>Time of activity</th>
<th>Approx Hours Spent</th>
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<tbody>
<tr>
<td>28th March</td>
<td>Mayor Visit to Bowland Mountain Rescue</td>
<td>AM</td>
<td>2.00</td>
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<tr>
<td>31st March</td>
<td>Mayor &amp; Mayoress Attending the Bonnets &amp; Bunnies event – Judging and Presenting Prizes</td>
<td>AM</td>
<td>2.00</td>
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<tr>
<td>4th April</td>
<td>Mayor &amp; Mayoress Memory café chippy Lunch</td>
<td>AM</td>
<td>2.00</td>
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<tr>
<td>22nd April</td>
<td>Mayor &amp; Mayoress Colour Dash – start the race and hand out medals</td>
<td>AM</td>
<td>2.00</td>
</tr>
<tr>
<td>26th April</td>
<td>Mayor Annual Town Council Awards</td>
<td>AM</td>
<td>2.00</td>
</tr>
<tr>
<td>27th April</td>
<td>Mayor WW1 Project visit to Pilling Pottery to select Plaque Design</td>
<td>AM</td>
<td>2.00</td>
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<tr>
<td>27th April</td>
<td>Mayor &amp; Mayoress Garstang Theatre Group Blackadder Goes Forth</td>
<td>AM</td>
<td>2.00</td>
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<tr>
<td>14th May</td>
<td>Mayor &amp; Mayoress Institution and Induction of the Revd. John Griffiths</td>
<td>AM</td>
<td>2.00</td>
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<thead>
<tr>
<th>Date</th>
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<th>Approx Hours Spent</th>
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<tr>
<td>4.1.18</td>
<td>URC Charity Coffee Morning</td>
<td>AM</td>
<td>2.00</td>
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<td>19.1.18</td>
<td>Arts Festival Meeting</td>
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<td>1.2.18</td>
<td>URC Charity Coffee Morning</td>
<td>AM</td>
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<tr>
<td>1.3.18</td>
<td>URC Coffee Morning + Meeting with councillors</td>
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<tr>
<td>22.3.18</td>
<td>Walking Festival Open Day</td>
<td>PM</td>
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<tr>
<td>23.3.18</td>
<td>Arts Festival Meeting</td>
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<tr>
<td>5.4.18</td>
<td>URC Coffee Morning</td>
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<tr>
<td>12.4.18</td>
<td>Publicity for Walking Festival</td>
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<tr>
<td>20.4.18</td>
<td>Art Festival Meeting</td>
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<td>21.4.18</td>
<td>Craft Fair Arts Centre</td>
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<td>22.4.18</td>
<td>Colour Dash St John’s Hospice</td>
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<td>26.4.18</td>
<td>Publicity for Walking Festival</td>
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