



GARSTANG TOWN COUNCIL

SCHEDULE OF ASSETS

Version Number	Purpose/Change	Author	Date
1.0 Final Version	Final version – approved by GTC Minute 272(2016-17)	E Parry, Town Clerk	24 April 2017
1.1	Item 48 Addition of steel containers Minute 300(2016-17)	E Parry, Town Clerk	June 2017
1.2	Item 37 PR system disposed	E Parry, Town Clerk	August 2017
1.3	Item 32 mobile phone disposed Item 49 Addition of mobile phone Minute 102(2017-18)	E Parry, Town Clerk	November 2017
1.4	Annual review Minute 215(2017-18)	E Parry, Town Clerk	19 February 2018
1.5	Finance Committee review 9/10/18 Item 50 Addition of Picnic table & benches Item 51 Addition of flag pole Item 52 Addition of soldier's seat	E Parry, Town Clerk	9 October 2018
1.6	Finance Committee review 15/01/19 Item 53 Addition of beacon	E Parry, Town Clerk	15 January 2019

GARSTANG TOWN COUNCIL

SCHEDULE OF ASSETS AS AT 19/2/2018

Ref No	Description	Identification	Date Acquired	Value £ O = original P = proxy	Insurance (replacement value at 28/3/17)	Custodian	Disposal/ Discharge
001	Mayoral Honours Board	Held by Clerk, Police Station, Garstang	1974	350 (P)	350	Council	
002	Mayoral chain of office	Held by Mayor	1974	1,800 (P)	1,800	Mayor	
003	Mayoress chain of office	Held by Mayor	1974	1,200 (P)	1,200	Mayoress/ Consort	
004	Deputy Mayor chain of office	Held by Deputy Mayor	September 2004	100 (O)	120	Deputy Mayor	
005	Moss Lane Playing Field			1 (P) *	0	Council	
006	Kepple Lane Playing Field			1 (P) *	0	Council	
007	War Memorial	Park Hill Rd j/w Croston Road		1 (P) *	0	Council	
008	Pat Seed Memorial Gardens	Park Hill Rd j/w Croston Road		1 (P) *	0	Council	
009	Allotments	Hereford Avenue		1 (P) *	0	Council	
010	Sensory garden	Kepple Lane Playing Field	November 2011	20,000 (O)	18,000	Council	
011	Sensory garden benches	Kepple Lane Playing Field	May 2012	700 (O)	700	Council	
012	Youth Shelter & base	Kepple Lane Playing Field	May 2012	5,034 (O)	5,034	Council	
013	Youth shelter benches	Kepple Lane Playing Field	May 2012	700 (O)	700	Council	
014	Zip Wire	Kepple Lane Playing Field	April 2012	7,427 (O)	7,427	Council	
015	Viper	Kepple Lane Playing Field	April 2012	5,741 (O)	5,741	Council	
016	Basket Ball end	Kepple Lane Playing Field	April 2012	8,152 (O)	8,152	Council	

* Ref 3.76 Governance and Accountability for Local council A Practitioners' Guide (England) March 2017. All figures are net of VAT

017	Titan	Kepple Lane Playing Field	April 2012	10,105 (O)	10,105	Council	
018	Stage area	Kepple Lane Playing Field	October 2012	2,875 (O)	2,875	Council	
019	Picnic table/bench	Kepple Lane Playing Field	November 2012	925 (O)	925	Council	
020	Trim Trail	Kepple Lane Playing Field	August 2014	9,299 (O)	9,299	Council	
021	Outdoor gym equipment	Kepple Lane Playing Field	September 2014	15,000 (O)	15,000	Council	
022	Tots play area	Kepple Lane Playing Field	September 2014	29,231 (O)	29,231	Council	
023	Picnic area	Kepple Lane Playing Field	November 2014	3,100 (O)	3,100	Council	
024	(a) Bog garden (b) 2 benches	Kepple Lane Playing Field	November 2014	10,000 (O) 850 (O)	8,000 850	Council	
025	Stihl FS90 Strimmer	Held at steel container, Scout Hut site	June 2012	355 (O)	375	Lengthsman	
026	Lawnflite mower 553HWSPRO	Held at steel container, Scout Hut site	February 2010	901 (O)	1,000	Lengthsman	
027	Stihl Blower	Held at steel container, Scout Hut site	June 2010	250 (O)	300	Lengthsman	
028	Stihl HS45 Hedge trimmer	Held at Garage Parlick Road	June 2005	243 (O)		Lengthsman	Scrapped 7/1/16
029	Kubota mower	Held at Garage Parlick Road	22 June 2005	795 (O)		Lengthsman	Scrapped and replaced March 2015
030	Sundry equipment	Held at steel container, Scout Hut site		500 (O)	500	Lengthsman	
031	Laptop	Held by Clerk, Community Centre, Garstang	**	400 (O)		Clerk	
032	Mobile phone	Held by Clerk, Police Station, Garstang	September 2011	50 (O)	50	Clerk	Scrapped and replaced 10/2017
033	Printer	Held by Clerk, Police Station, Garstang	October 2013	115 (O)	140	Clerk	
034	Computer	Held by Clerk, Police Station, Garstang	November 2011	1(P)	650	Clerk	
035	IPad	Held by Clerk, Police	December 2014	266 (O)	339	Clerk	

		Station, Garstang					
036	Sundry equipment	Held by Clerk, Police Station, Garstang		50 (P)	50		
037	PR System	Held by Clerk, Police Station, Garstang	October 2012	207 (O)	210	Clerk	Broken & scrapped Aug 17
038	Town Crier Costume	Held by Town Crier	2007	500 (P)	500		
039	Young Mayor Chain of Office	Held by Young Mayor	December 2012	135 (O)	150		
040	Kubota mower	Held at steel container, Scout Hut site	16 March 2015	996 (O)	996	Lengthsman	
041	Picnic table & Bench (3)	Kepple Lane Playing Field	July 2015	645(O)	645	Council	
042	3 Poppies from Tower of London from the "Blood swept lands and seas of red" London display purchased by Youth Council	1. Displayed in Town Hall Window. 2. Purchased by Cllr L Harter (Feb 2016) 3. Fundraiser for GRBL womens section [minute 194(2015-16)]	October 2014	75 (O)	75		
043	Marquee (KL Park Trust)	Held at steel container, Scout Hut site	September 2016	352 (O)	352		
044	Stihl hedge cutter	Held at steel container, Scout Hut site	August 2016	192 (O)	192		
045	Mayor's chair	Held by Clerk, Police Station, Garstang	October 2016	1 (P) *	0		
046	Garstang Rural District Council board	Held by Tom Horn Ltd Garstang Road, Brock PR3 0RB	October 2016	1 (P) *	0		
047	BT box	Church Street	November 2016	1 (O)	0		
048	2 steel containers	Scout hut, Kepple Lane	May 2017	4,845 (O)	4,845		
049	Mobile phone	Held by Clerk, Police Station, Garstang	November 2017	24 month contract @ £10/month		Clerk	
050	Picnic table & Bench (2) 233 (2017-18)	Kepple Lane Playing Field	June 2018	678 (O)	678	Council	

051	Flag pole 014 (2018-19)	War memorial	September 2018	271 (O)	271	Council	
052	Soldier's seat	War memorial	September 2018	802 (O)	802	Council	
053	WW1 commemoration gas- fuelled Beacon	Held at steel container, Scout Hut site	September 2018	360 (O)	360	Council	
Total				145,135	141,829		