

Garstang Town Council Personnel Committee
15 October 2018

Minutes

Present: Councillors Allan, Brooks, Leech, Perkins, Salisbury and Webster.
Also present Cllrs Halford (Chair Finance Committee) and Cllr Hynes (Mayor)

The Clerk was not present at the meeting.

The minutes have been written based on a recording of the meeting and in consultation with Cllr Allan.

001(2018-19) Apologies for absence

None

002(2018-19) Invitation to the Mayor and Cllr Halford, Chair of Finance to attend as ex officio members

Resolved: The Committee agreed that Cllr Hynes and Halford should be present at the meeting.

003(2018-19) Staffing matter

The Committee meeting had been called specifically to review and comment on correspondence received from a Cllr on a staffing matter.

Resolved:

1. A copy of the following to be made available to Councillors annually.
 - a) The Employee contract including terms and conditions
 - b) The NALC pay scales for each employee
 - c) % pension contribution pay scales for each employee
2. That the Personnel Committee should meet and make recommendations for the Finance Committee each November for salary increases to be allowed for in the precept.
3. Full Council to agree salary increases.

Cllr Brooks proposed the resolution
Cllr Salisbury seconded the proposal.
The resolution was passed unanimously.

There being no further business the meeting was closed at 7.15pm