



# Garstang Town Council

Town Clerk: Mrs E Parry  
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Garstang Police Station  
Moss Lane  
Garstang  
PR3 1HB

The Planning Committee will meet at **7.15pm** prior to the Full Council meeting in the library

I hereby give you notice that a meeting of the Council will be held  
at Garstang Library, Windsor Road  
on Monday 16 September 2019 at 7.30pm.

*E Parry*  
Town Clerk  
11 September 2019

Please be aware that the public meeting may be recorded for the accuracy of the minutes.  
As per standing orders 12g; for any meeting that has been recorded the recording will be kept for a period  
of 6 months after the minutes have been approved as accurate before the  
recording is deleted.

## A G E N D A

### 1. Apologies for Absence

### 2. Declaration of Interests and Dispensations

To receive disclosures of pecuniary and non-pecuniary interests and dispensation requests from Councillors on matters to be considered at the meeting.

### 3. Minutes of the last meeting

Councillors are asked to approve, as a correct record, the minutes of the Town Council meeting held on 15 July 2019.

### 4. Public Participation

The Mayor will ask Councillors to agree to adjourn the meeting to allow non-Councillors to speak and will ask Councillors to agree to reconvene the meeting on the conclusion of the public participation.

The Clerk is reminding Cllrs of standing orders applying to public question time:

*3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.*

*3h In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.*

### 5. Town Councillor vacancies – for decision

Further to the extra-ordinary meetings held on 10/9 and earlier this evening (16/9), the Council will vote on who will be co-opted onto the Council. There are 2 vacancies.

### 6. 5G mobile coverage

#### a) Janet Wrathall – for information (10 minute presentation)

Janet Wrathall will be attending the meeting to relay her concerns over the forthcoming 5G.  
<http://www.5gawareness.com/>

I am asking Garstang Town Council to take a look at what other local councils are doing to protect their residents. If you follow the link, the Doctor speaks out at the bottom left of the

screen, about the medical concerns and councils that have changed their opinion. People that I work alongside are very concerned they don't turn the 5G on in our area or across the country but it has started.

In Garstang the antennas you can see are on the top of most larger lamp posts. I know as councils you are being put in very difficult positions, but some are not following government rulings which is what we will have to do I fear!

**b) NALC (forwarded from LALC) – for decision**

Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage in Rural Areas

Summary

The Ministry of Housing, Communities and Local Government (MHCLG) is leading a joint consultation with the Department for Culture, Media and Sport (DCMS) on extending 5G mobile provision in rural areas. The consultation document can be downloaded [here](#).

Context

This consultation seeks views on the principle of amending permitted development rights for operators with rights under the Electronic Communications Code (Code Operators) to support deployment of 5G and extend mobile coverage, and the circumstances in which it would be appropriate to do so. The consultation also seeks views on whether it is appropriate to impose specific limitations, conditions and restrictions on any amendments to permitted development rights to mitigate the impact of any new development. NALC is minded to reiterate its standing positions on mobile masts in its response to this consultation, will be responding and is interested in the sector's views:

- A change in government policy on planning applications for mobile telephone masts to ensure that all heights of masts are subject to a full planning application and proper consultation with local councils (where possible);
- New build houses and business to be provided with in-built infrastructure to enable connection to fibre-optic broadband; &
- We support the Rural Coalition's call for infrastructure which reaches rural areas, so the rural economy can grow and create quality jobs.

Consultation questions

NALC will be responding to the below review questions and is interested in the sector's views:

Question 1.1: If these in principle proposals (set out in Questions 2 to 5) were taken forward, what impact would they have on meeting the Government's ambitions in relation to mobile coverage including addressing 'total not-spots' and 'partial not-spots'?

Question 3.1: Do you agree with the principle of amending permitted development rights to allow an increase in the width of existing ground-based masts by more than one third, to support 5G deployment and encourage greater utilisation of existing sites?

Question 5.1: Do you agree in principle with amending permitted development rights to increase the height of new masts, subject to prior approval?

Please email your responses by 11 October 2019.

**Does the Town Council wish to respond to NALC?**

**7. Community Volunteer – Philip Winstanley, Cllr Salisbury – for information**

Cllr Salisbury will introduce Philip Winstanley as our TC's Community Champion and update councillors of our progress.

**8. Garstang Town Council agenda, Cllr Allan – for decision**

The Town Council's agenda should be shared from Garstang TC Facebook page to 'Your Garstang', on the day that it is loaded onto GTC Facebook page. This will ensure that Your Garstang' gets a copy of the agenda at the earliest opportunity before anyone else has an opportunity to comment on the agenda.

**9. Garstang Scarecrow Festival; 3rd – 5th July 2020 – for decision**

Garstang Scarecrow Festival Trust, is seeking approval to use Moss Lane Playing Field between Friday 3/7, 14.00 – 17.00, Saturday 4/7, 09.00 – 20.00 and Sunday 5/7, 9.00 – 18.00. A copy of the application form has been circulated with the agenda.

The Committee would like to thank Garstang Town Council again for the use of MLPF. It was hugely popular this year and lovely to see families enjoy themselves.

#### **10. Code of Conduct, Cllr Ryder - for decision – the existing & proposed ‘Code of Conducts’ have been circulated to Cllrs**

Background As per minute 216(2017-18) (see project sheet)

*Cllrs agreed that the council's code of conduct be reviewed, in liaison with the Monitoring Officer of Wyre, to deal with breaches of confidentiality and bring a revised code back to March's Town Council meeting.*

As per the attached project sheet, the TC have waited for Wyre Council to publish their revised code of conduct and review it in light of Town Council requirements. Cllr Ryder, alongside the Clerk, has carried out the review and is proposing that the revised code be adopted. The Clerk has asked for comments from the Monitoring Officer at Wyre. At the time of the meeting, the comments have not been received. It is hoped that any comments will be reported verbally at the meeting. NALC Legal Topic note 80, that S.27 (3) of the 2011 Localism Act provides that a parish council may adopt the same code of conduct adopted by its principal authority.

**Council are asked to consider the proposed Code of Conduct, and that it be adopted with effect from 16/9/19.**

#### **11. Planning Committee Attendance at Wyre Planning Committee Meetings, Cllr Allan – for decision**

I am proposing that a member of the TC Planning Committee should attend any Wyre Planning Committee meetings where a Garstang application is to be considered by Wyre Planning Committee, in order to speak on behalf of the TC.

#### **12. Youth Council money request – for decision**

- a) The RFO has noticed that in the 2019/20 approved budget there is no figure in the budget for the Youth Council. The EMR stands at 89.00. The RFO is seeking approval, on behalf of the Youth Council, from the Town Council to transfer £250 from the general reserves into the Youth Council budget.
- b) The Clerk is recommending that ‘Past young Mayor badges’ need to be bought. I am out of stock! Carr's jewellers having quoted £15/brooch +VAT. The Clerk is suggesting that 5 are bought at a total cost of £75 +VAT

#### **13. Parking in Garstang, member of the public – for decision**

The Clerk has received the following correspondence.

The Clerk advised the correspondent to contact the Wyre Ward Cllrs for Garstang.

How does the Town Council wish to respond?

I have lived in Garstang for over 25 years and have loved being part of a small community with its traditional High Street shops and pubs. Having also worked in Garstang for over 25 years I have been a great advocate of using our local shops and pubs to ensure we keep our community alive and well. Sadly the High Street no longer deserves my business or that of any other people who live slightly outside Garstang and need a car to visit the Centre. Local businesses are now starting to profit from parking companies who chose to fine visitors for using their car parks. Please see the list: -

- Booths - Parking Eye company will issue fines of £100 for anyone staying on the car park over 3 hours.
- the Kings has a sign saying it has CCTV on its car park and it can only be used for customers.
- the Old Tithebarn has a parking company who issue £60 fines for anyone who does not register their cars at the bar.
- Sainsbury's and Aldi only allow 90 mins parking.
- parking restrictions of 2 hours apply on most of the roads around a Garstang and are regularly checked by a traffic warden.

This only leaves the one public car park, which is partially closed due to building works on the old community centre.

I regularly brought my disabled father into Garstang to visit the shops however this is no longer an option as it takes 30 mins to pack/ unpack his wheelchair leaving 2.5 hours to shop. Instead I have started to visit the Retail parks in Preston as well as using online shopping. I am sure that I will not be alone in this.

How short sighted of the Council and these businesses to start to use the sharp practices of Parking companies which have more commonly been seen in big towns and cities. You do not deserve my

business or that of any other people who use a car to come into Garstang to shop. Online shopping will not be the demise of our High Street, daft parking regulations and the short sighted approach of businesses and councils will.

It would be good to see a free parking approach on all the car parks to ensure we encourage all people to use the lovely facilities of our services, pubs and High Street, and in particular newcomers to the area on the many new housing estates which are being built.

Local businesses and the council are the only people that can save our declining Garstang High Street by working together to encourage people to visit and buy from our shops and pubs in an easy and convenient way.

#### **14. Annual Awards, Cllr Webster – for decision**

To seek approval that Cllr Webster be the lead Cllr on this project.

#### **15. Norah Hoyles Memorial Garden, Cllr Allan – for decision**

The Garstang in Bloom team have done an excellent job of creating the Norah Hoyles Memorial Garden and I know that they have been given a large “boulder” to use as a formal commemorative feature. I propose that Garstang Town Council procure a Commemorative Brass Plaque to be affixed to the Boulder. The wording on the plaque to be agreed between the Town Council and the Bloomers. I would ask for a budget figure of £500 be approved to be taken from the Community Projects Budget.

#### **16. LALC AGM - for decision (supporting papers have been circulated by email)**

a) The TC are invited to attend the 75th Annual General Meeting which will be held on Saturday 23 November 2019 at 10am at Howick House, Penwortham.

Your Council is invited to send 2 voting representatives (1 of whom may be the Clerk). You may also send additional non-voting representatives. Nearer the time we shall be sending you copies of the Agenda, Annual Report & Accounts. Will you please complete the enclosed booking form and return it to us as soon as possible and at the latest by FRIDAY 8 NOVEMBER 2019

b) LALC Accounts 2018/19 – for information (circulated by email)

#### **17. Garstang in Bloom planters, Park Hill Road junction with Moss Lane – for information and decision**

The Clerk has received correspondence from LCC detailing that the planters at Park Hill Road junction with Moss Lane is affecting road safety for pedestrians and motorists. They have asked that they be removed. Mr Pearson responded to LCC, in consultation with the Mayor and Clerk, to which County Cllr Turner has responded. It is expected that a site meeting will be held to discuss the hazard and it is anticipated that the TC will be invited to attend.

Does the Council wish to appoint a Cllr to attend?

#### **18. Tree surveys of Moss Lane and Kepple Lane playing fields, Cllr Harter – for information and decision.**

Further to Minute 132(2017-18), the tree survey reports have been received from Treestyle consultancy. Cllr Harter has met with the Clerk to discuss the report.

Cllr Harter is suggesting that the Town Council:

a) Speak to Mark Fenton at Wyre Council for his recommendations and what if anything Wyre can do.

b) Structure a way forward over a period 12/24 months?

c) Dependent on the above look at impact on precept in November/December?

d) A resident has contacted the Clerk about a tree from Moss Lane, overhanging her garden. The tree consultant has offered to meet the resident and offer advice.

Does the Town Council agree that Cllr Harter is the lead Cllr for this project? Does another Cllr wish to be involved?

#### **19. Operation London Bridge – for decision**

A lead Cllr from the working group of Cllrs Allan, Halford and Perkins needs to be appointed to put a proposal/procedure together for the Town council to consider at October’s meeting.

## **20. Garstang Academy Footpath Safety Working Group – Cllr Webster – for decision**

I have been working on this project since it was resolved 19<sup>th</sup> February 2018 to create a working party to address the issues regarding the safety of pedestrians, particularly school children walking from Garstang to Garstang Academy. As a reminder a working party was created comprising of Cllr Norman Howell (Barnacre with Bonds Parish Council) as Chair, myself as Vice Chair, Cllr Sue Bulman (Catterall Parish Council) Cllr Shaun Turner (Lancashire County Council), Cllr John Ibison (Wyre ward councillor and Mr Alistair Ashcroft (Principal, Garstang Community Academy). Lancashire County Council along with Highways share our concerns regarding the narrowness and camber of the pavement at the top of Bowgreave (opposite the old police station). It is a project which will have overall community benefits as currently this section of footpath cannot be negotiated by wheelchairs or prams. This extraordinary request for funding is for the public good of the communities of Garstang, Bonds and Catterall as this project eliminates a long standing safety hazard which has the potential to have an unimaginable impact if not addressed.

I reported at the last council meeting improvements can be made to widen the pavement and improve the camber at a cost of approximately £18-20,000 and the working group were looking at possible funding. To make this project happen, we are looking at now raising between £3-4,000 between the interested parties excluding Lancashire County Council.

I am pleased to advise you:

- Lancashire County Council will fund the majority of the works.
- Wyre Borough Council will commit £1000 towards this scheme.
- Garstang Community Academy have indicated they are able to contribute £700.
- Barnacre with Bonds PC have resolved they will pay a third of the residual approximately £1000.
- Catterall Parish Council agreed (03/09/19) in principle to provide a donation subject to written request from the working group.

If any Councillor is in any doubt how dangerous the pavement is, I would urge you to walk the pavement and observe the children walking home from school at 3.10pm. I am aware there have been several attempts over the last 20 plus years to improve the safety of this pavement and I am delighted that we are so close to improving the safety of this area. If funding is agreed, the work can commence as soon as October half term, week commencing 21<sup>st</sup> October.

I have been advised by our County Councillor Shaun Turner, "The problem for LCC is that it has to have criteria in place (i.e. either death or serious injury occurrence) before they act. If they didn't do this they would potentially be open to lots of claims from right across the county. This scheme does not meet that criteria.

However, if we can agree some small contribution from one or all of the Parishes and perhaps the school - this work will be done in October half term - a provisional traffic regulation has been applied for in readiness.

This issue has flagged up hundreds of other of similar situations across the county and an annual fund is now being established to try and start to sort them.

The qualifying factor will be a local contribution and I think we should act quickly to be first in the queue."

**For decision: Will Garstang Town Council contribute £1000 towards the project to widen the pavement and improve the camber at the top of Bowgreave which will improve the safety for our residents, wheelchair users, prams and school children from the Garstang ward?**

*Minutes from Agenda Item 19<sup>th</sup> February 2018*

*Concerns for the safety of children walking to Garstang Community Academy, Garstang Road /B6430 Cllr Webster spoke of her concerns for the safety of the large number of children that walk to and from Garstang Community Academy from the Garstang ward. 'The pavement and lack of pavement from Dimples Lane to the school is of grave concern. Not only is there the absence of a pavement over the canal bridge but there is only one pavement available at the top of Bowgreave Rise, which is both very narrow and the angle of the pavement tilts you towards the road. I am very worried that it will only be a matter of time before there is a fatality.*

Currently 750 students attend the school with a great number walking to school. The road is busier than ever particularly with the new housing in the area'. Cllr Webster had spoken with Barnacre with Bonds Parish Council and County Cllr Turner and Mr Ashcroft, the Principal of Garstang Community Academy who shared her concerns Resolved: The Town Council supported the concerns of Cllr Webster. The Council agreed that a letter should be sent to BwB PC and Catterall Parish Council asking if they would like to appoint a Cllr to join a working party comprising of Cllrs from BwB PC and Catterall Parish Council, Ward Cllrs and County Cllr Turner to address the issues, and work together to influence LCC. It was suggested that the Head of Planning from Wyre Council should also be invited. (Cllr Webster would be the Town Cllr representative)

#### **Footnote from the Clerk.**

Local Government Act 1972

Section 137 gives the power of local authorities to incur expenditure for certain purposes not otherwise authorised.

(1)A local authority may, subject to the provisions of this section, incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants, but a local authority shall not, by virtue of this subsection, incur any expenditure—

(a)for a purpose for which they are, either unconditionally or subject to any limitation or to the satisfaction of any condition, authorised or required to make any payment by or by virtue of any other enactment; nor

(b)unless the direct benefit accruing to their area or any part of it or to all or some of the inhabitants of their area will be commensurate with the expenditure to be incurred.

#### **21. Youth Council Recruitment Drive, Cllr Webster - for decision**

There is an urgency for a Town Cllr to get involved and promote the Youth council to ensure its continuity.

Recruitment of new youth Cllrs is a priority; this can be achieved by (discussed at YC meeting 6 March 2019, **033(2018/19) Youth Council recruitment drive, Youth Cllr Oliver**

1. Attending assemblies for Year 7-9 at the Academy (high priority).
2. Youth Cllrs agreed that putting up the posters was a good idea. Posters to be displayed at: Market Hall, Sweets, Booths, Visit Garstang centre, Cabus Spar, library, Market Place News, Sainsbury's and Printmob
3. Poster to be sent to Ripley Academy & Garstang Community Academy
4. In Spring 2020 contact with SS Mary & Michael school, St Thomas', Community primary school to recruit Year 6's going into Year 7
5. Information to the local churches & presentation to guides and the scouts.
6. Youth Council recruitment to be published on TC website and TC Facebook page and Focus Green book.
7. Updated expression of interest forms to be made available to circulate to groups.

I think the youth council are missing Lynn Harter's involvement and guidance. I think the youth council would benefit a specific Cllr to guide and assist the youth council but also project manage the recruitment drive. Which Cllr/s would like to volunteer?

#### **22. 75th Commemoration of End of World War 2, Cllr Allan – for decision**

It would be appropriate for the Town Council to lead a working group making arrangements to link with a National Celebration for three days, Friday, Saturday and Sunday the 8th, 9th and 10th of May to mark the end of World War 2. Wyre council has circulated information and there are also details published on the Town Crier network. It will probably be the last commemoration of the two world wars.

Cllr Brooks has spoken with David Brewin and the British Legion have not as yet planned any events but they will think about it and may also involve the Veterans group.

Town Council should set up a working party to sketch out a theme for the long weekend in May and ask local people, businesses and voluntary organisations how they wish to support the idea. We can obviously work with the British Legion, but we would not be treading on their toes.

I would suggest a small working group of 3 Town Councillors

There are seven months ahead of us which may seem a long time but if we want to book bands we need to get started.

I would hope that the event would be partly self-financing, but we would need to lay out for such as musicians and entertainers. We should also set aside an amount for support services.

We should allocate a cost code for this event and make provision for a budget of up to £5,000 from the next years precept.

I can envisage concurrent activities throughout the three days appealing to all age groups; it can be as diverse in scope and size as we wish to make it.

I believe we need to get started this month and advertise for ideas and assistance.

The proposal is:

Town Council should form a working group of 3 Cllrs to promote the 75th commemoration of the end of World War 2 in May 2020. The working group should be given a budget of up to £5000 to cover the costs of the 3 day event which may involve musicians, entertainers and street parties. The working group would work with the British Legion and other Community Organisations to define what events should be held over the weekend from 8th to 10th May 2020.

### **23. Moss Lane playing field - Update provided by the Clerk for decision**

Kompan contractors are looking to handover on Thursday, 19th September. Kompan will arrange for a ROSPA inspection. On receipt of the ROSPA report the TC will know that the playground is safe to use.

The Council needs to arrange safety checks when the playground is open and arrange a maintenance agreement. Insurance also needs to be in place. The Clerk is seeking a quote from Hiscox insurance.

The Council needs to approve an amount of money for insurance (quotation been sought) and inspections.

The Clerk is advising/ guestimating that a figure of up to £1,000 is required for insurance. Wyre Council have quoted a weekly inspection - alternating between one week by our Play Area Inspector and one by the Grounds Team, the annual cost would be £1,000 as at Kepple Lane. We have also allowed for the annual inspection by The Play Inspection Company and supply of their report to you. Consequently, the Town Council are asked to approve £2,000 for the above. Additionally, that the RFO is delegated authority to make this expenditure, with approval from the Mayor and Chair of Finance Committee.

### **24. Mobile phone contract – for decision**

The Clerk's mobile phone contract ends with Three on 22/10/19.

The Clerk is recommending that the mobile phone provider is changed to Vodaphone and that the current mobile phone is kept and that a monthly sim card is purchased.

The Clerk is seeking is delegated authority to place a contract with Vodaphone at no more cost than what the TC are currently paying (£16.00), with approval from the Mayor and Chair of Finance Committee.

### **25. Old computer screen and speakers – for decision**

Following advice from the new computer supplier, the Clerk is asking if the Council are agreeable to the Clerk's old computer screen and speakers to be given to SS Mary & Michael Catholic primary school to be used. The old desktop PC will be disposed of securely.

### **26. Remembrance Sunday - 10 marshals Town Councillors, Lions, Rotary – for decision**

Further to minute 111(2018-19), the Mayor and Clerk met with representatives of the British Legion on 4/9 to discuss arrangements for this years Remembrance Sunday.

The British Legion are looking for marshals to assist in the event. A request is being sent to the Lions and Rotary to assist as well. Are there any volunteers?

### **27. Fairtrade, Ruth Bruce – for decision**

In October the Fairtrade mark will be celebrating it's 25th Anniversary since it's creation. The Steering Group is having made courtesy of Printmob an A0 or A1 print made of the mark and will be taking it round Garstang to "public" buildings to have it photographed with representatives from them. To date we are hoping that the Visitors Centre, Arts Centre, Mustard Seed and the Library will agree to the proposal. This will take place on Saturday 12th October.

We would greatly appreciate it if we could bring the print to the Town Council meeting on 16 October to be photographed with it. Could you raise this as an agenda item at the Town Council's meeting in September for permission to do this.  
Does the Town Council agree to the proposal?

### 28. Project sheets, Cllr Allan and the Clerk – for decision

The table below details the project sheets received by the Clerk to date.

| Project                                    | Cllr manager   | Report received<br>16/09/2019        | Report received<br>15/07/2019        | Report received<br>17/06/2019 |
|--------------------------------------------|----------------|--------------------------------------|--------------------------------------|-------------------------------|
| Review of code of conduct                  | Cllr Ryder     | ✓                                    | ✓                                    | ✓                             |
| Council Award scheme                       | Clerk          | not required until 10/19             | not required until 09/19             | ✓                             |
| Christmas lights working group             | Cllr Harter    | not required until 10/19             | not required until 09/19             | ✓                             |
| Combined Parishes Local Plan working group | Cllr Brooks    | No report received due to ill health | No report received due to ill health | ✗                             |
| Computer hardware                          | Cllr Allan     | ✓                                    | ✓                                    | ✓                             |
| Uniformed Volunteer Community Champion     | Cllr Salisbury | ✗                                    | ✓                                    | ✓                             |
| GTC Facebook Platform                      | Cllr Ryder     | ✓                                    | ✓                                    | ✓                             |
| GTC Web Site                               | Cllr Allan     | ✓                                    | ✓                                    | ✓                             |
| KWH Relationship                           | Cllr Allan     | ✓                                    | ✓                                    | ✓                             |
| Moss Lane playing field                    | Cllr Ryder     | ✓                                    | ✓                                    | ✓                             |
| Neighbourhood Plan                         | Cllr Brooks    | No report received due to ill health | No report received due to ill health | ✗                             |
| Scout hut container barrier                | Cllr Harter    | completed                            | ✓                                    | ✓                             |

Are there any comments on the project table?

### 29. Finance Committee meeting 6 August 2019

A copy of the minutes have been circulated to all Council members. Cllrs Allan, Halford and Harter (attendees) will be asked to approve the minutes and points requiring approval from Full Council.

### 30. Report of Planning Committee (report from the Chairman on the meeting held earlier in the evening).

The following applications were considered:  
19/00887/FUL, Erection of two detached dwellings and garage, Corner Stones, Parkside Lane

### 31. Finance

#### a) Payments – Cllrs are asked to approve the following expenditures

##### Royal Bank of Scotland Bank account

Payroll (figures provided by Towers + Gornall)  
to be paid electronically on 26/09/2019 (E00194 & E00195)  
LCC pension direct debit (19/09/19)

2,688.16  
760.86

Clerk; LC2 range (new SCP as from 1/4/19 19-32), 'National Agreement on Salaries and Conditions of service of Local Council Clerks in England & Wales 2004'. Lengthsman scale point SCP 1-4 (new SCP as from 1/4/19)

Cheque no.

|        |                                                                                                                                  |        |
|--------|----------------------------------------------------------------------------------------------------------------------------------|--------|
| 000067 | Mrs E Parry – Clerk's expenses<br>16/8 Office 365 purchase 79.99 &<br>22/8 Online back from IDrive 28.68 (minute ref 61(2019-20) | 108.67 |
| 000068 | Colin Cross Printers – ink cartridges                                                                                            | 102.00 |

Electronic payments

|                                                                                                                                                                                                                                                                                                        |                                                    |        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------|
| E00196                                                                                                                                                                                                                                                                                                 | Annual membership AHGTC                            | 35.00  |
| E00197                                                                                                                                                                                                                                                                                                 | Treestyle consultancy Minute 132(2017-18)          | 280.00 |
| <i>The Council approved Quote B to carry out the survey. The Council further resolved that the Kepple Lane playing field tree inspection costs come from the annual maintenance monies allocated to the KLPT. The funding for the Moss Lane tree inspection comes from Garstang Town Council funds</i> |                                                    |        |
| E00198                                                                                                                                                                                                                                                                                                 | Town Crier competition plaques Minute 57a(2019-20) | 60.00  |
| E00199                                                                                                                                                                                                                                                                                                 | David Lee security fence at steel container        | 267.60 |

**Direct debits**

|      |                                  |       |
|------|----------------------------------|-------|
| 1/9  | Three.co.uk - Office internet    | 10.25 |
| 17/9 | Three.co.uk - Clerk mobile phone | 16.00 |

Payments made between meetings

|              |      |                                                                                                  |          |
|--------------|------|--------------------------------------------------------------------------------------------------|----------|
| E00184       | 17/7 | Late payment – C&C Supplies                                                                      | 29.57    |
| E00185       | 17/7 | Garstang In Bloom minute 016 (2019-20)                                                           | 500.00   |
| E00186       | 14/8 | Alan's Bobcat, Kepple Lane goal post (minute ref 37(2019-20)                                     | 1,862.40 |
| E00187       | 14/8 | Garstang Chamber of Trade Ice cream festival donation<br>(minute ref 218b (2019-20)              |          |
| E00188       | 22/8 | DFX systems installation new PC & software 16/8<br>(minute ref 61(2019-20)                       | 150.00   |
| E00189       | 22/8 | DFX systems installation/configuring software<br>& new 4g hub (minute ref 61(2019-20)            | 62.50    |
| E00190 & 191 | 23/8 | Payroll( figures provided by Towers + Gornall)                                                   | 2,748.47 |
| E00192       | 3/9  | RBS invoice Finance credit business account for ebuyer.com<br>HP desktop (minute ref 61(2019-20) | 440.36   |
| E00193       | 3/9  | RBS invoice Finance credit business account for ebuyer.com<br>HD monitor (minute ref 61(2019-20) | 119.97   |

**b) Statement of Accounts at 31 August 2019 – as per bank statement**

|                             |   |           |
|-----------------------------|---|-----------|
| HSBC Current account        | £ | 5,212.65  |
| Royal Bank of Scotland      | £ | 40,686.35 |
| HSBC Reserve account        | £ | 45,696.38 |
| Money Market Account 1 year | £ | 30,307.84 |

**32. Items for Next Agenda**

Councillors are asked to raise matters to be included on the agenda and 'Report of other representatives and projects', for the meeting of the Town Council **on 21 October 2019 by notifying the Clerk by 11 October 2019**. The item should specify the business which it is proposed to transact in such a way that the member who receives it can identify the matters which he will be expected to discuss i.e. it needs to specify either what the proposal is and that a decision is required or whether the item is for information only.

## **For information only**

### **Reports from the Clerk, project leaders and outside body representatives.**

#### **1. Clerk's report**

#### **2. Written reports from Outside Bodies**

##### **Garstang Fairtrade, Cllr Ryder**

The Fairtrade Mark is celebrating its 25th Anniversary in October. We are looking to have photos taken around town with our Fairtrade supporters.

Arrangements are being made to celebrate our 20<sup>th</sup> anniversary as a Fairtrade Town next year so if you have any ideas or thoughts please let us know.

The results of our Fairtrade survey, which took place over the summer, took the form of a number of questions asked by members of the Fairtrade Steering Group to shoppers spoken to at random. Of the 114 interviewed, 61% were visitors, 39% residents, 64% were Female, and 36% Male. Awareness of the range of Fairtrade products available in Garstang and elsewhere has greatly increased since the last survey conducted in 2018 Actual purchases of Fairtrade products have increased, with 52% of shoppers buying Fairtrade products regularly, 35% occasionally. Knowledge of the meaning of the Fairtrade logo, that the producers are guaranteed a fair price for the product, has improved to a record 90% of shoppers The Steering Group would like to thank those members of the public involved in responding to the survey. The survey will be published in full on our Facebook page so please take a look.

Our next group meeting will be on Saturday 26th October at 10.00am in the in Wesley's coffee lounge on Parkhill Road. Anyone who has an interest in Fairtrade or is just curious is welcome to join us, we would love to see you. If you have any ideas or suggestions but cannot get to the meeting, please email us on [garstangfairtrade@gmail.com](mailto:garstangfairtrade@gmail.com)

#### **3. Councillor's Projects & updates**

Project sheets have been circulated.

##### **Car Park Permits, Cllr Ryder**

Garstang Wyre Borough Councillors were contacted following several queries concerning residents car parking permits (for parking in the community centre/KWH car park) being withdrawn. It was confirmed that Wyre are going to start a Task Group concerning these permits in September.

##### **Garstang Amateur swimming Club, Cllr Ryder**

I was recently been approached by the Chair and Secretary about their concerns for the future of their club following a meeting with YMCA. At that meeting YMCA informed GASC that amongst other things that they had to give up their lessons and that YMCA were taking back the relevant time slot and that there was no negotiation. This would result in GASC losing much needed funding. As it is GASC is only just able to continue and if the proposals are implemented then GASC future would be "hanging in the balance". YMCA were informed that if GASC could not find the shortfall then the club is in danger of folding.

After approaching our Garstang Wyre borough councillors a further meeting was arranged between GASC and YMCA. I understand that at the meeting proposals were fully discussed and It would now appear that a way forward has been agreed. I asked the Wyre portfolio holder that these should be formally put in writing by YMCA to the club.

As YMCA have still not put anything in writing or circulated any minutes of the meeting, I have chased this up with the portfolio holder.

#### **4. Police update – no update**

#### **5. Written Report from Wyre and Lancashire County Councillors**

No reports were received from Wyre Cllrs Dulcie Robert Atkins and Collinson and County Cllr Turner.

## 6. Mayor's engagements

2nd August - Radio Lancashire interview with Garstang Bloomers.  
2nd August - Radio Lancashire interview at Garstang Show  
3rd August - Garstang Show - lunch with the President and Chairman  
12th September- Charity evening at Farino & Co.

## 7. Garstang Town Crier Activity

| Date          | Activity                                                               | Time of activity | Approx Hours Spent                     |
|---------------|------------------------------------------------------------------------|------------------|----------------------------------------|
| 5.6.19        | Talk to Longridge U3A                                                  | PM               | 3.00                                   |
| 6.6.19        | URC charity Coffee Morning                                             | AM               | 2.00                                   |
| 14.6.19       | Arts Festival Meeting                                                  | AM               | 2.00                                   |
| 15.6.19       | Art Centre Craft and Collectors Fair                                   | AM               | 3.00                                   |
| 27.6.19       | Armed Forces Day + meeting                                             | AM               |                                        |
| 5.6.19        | Talk to Longridge U3A                                                  | PM               | 3.00                                   |
| 6.6.19        | URC charity Coffee Morning                                             | AM               | 2.00                                   |
| 14.6.19       | Arts Festival Meeting                                                  | AM               | 2.00                                   |
| 4.7.19        | URC Charity coffee morning                                             | AM               | 2.00                                   |
| 5.7.19        | Scarecrow Festival                                                     | PM               | 2.00                                   |
| 6.7.19        | Scarecrow Festival                                                     | AM               | 3.00                                   |
| 7.7.19        | Scarecrow Festival                                                     | PM               | 3.00                                   |
| 12.7.19       | Arts Festival Meeting                                                  | AM               | 2.00                                   |
| Sun 21.7.19   | Ice Cream Festival                                                     | AM/PM            | 7.00                                   |
| 25.7.19       | Publicity re Arts Festival                                             | AM               | 2.00                                   |
| Thurs 1.8.19  | RC Charity Coffee Morning and publicity for Arts Festival              | AM               | 2.00                                   |
| Fri 2.8.19    | Darlington publicity for British championships                         | PM               | 6.00 + travel                          |
| Sat 3.8.19    | Darlington LCTC British Championships                                  | All day          | All day                                |
| Thurs 8.8.19  | Cry and publicity re Arts Festival                                     | AM               | 2.00                                   |
| Sun 11.8.19   | Town Crying Competition Knaresborough                                  | All day          | All day                                |
| Mon 12.8.19   | Arts Festival Meeting                                                  | AM               | 2.00                                   |
| Thurs 14.8.19 | Cry and publicity re Arts Festival<br>Fitting for new outfit Lancaster | AM<br>PM         | 2.00<br>2.00                           |
| Sat 17.8.19   | Garstang Town Crier Competition                                        | All Day          | All day + numerous hour of preparation |
| Wed 21.8.19   | Cry and publicity re Arts Festival events                              | PM               | 2.00                                   |
| Thurs 22.8.19 | Cry and Publicity re Arts Festival Events                              | AM/PM            | 3.00                                   |
| Sat 24.8.19   | Cry and publicity re arts Festival events                              | AM/PM            | 3.00                                   |

I am writing to express my thanks to the Town Council for their support to the town crier competition. The help with setting up and taking down the equipment was much appreciated, and it was good to see some of the councillors in the audience during the day. Alec and his consort did a great job judging and the audience much appreciated Alec having a go while we waited for the results - I hope they enjoyed it enough to do it all again next year!

Once again, many thanks for all the help and support. Kind regards Hilary